



**SOUTH HILL TOWN COUNCIL  
REGULAR MEETING AGENDA  
MONDAY, FEBRUARY 10, 2025, 7:00 PM**

Temporary Location: 111 E. Danville Street ~ South Hill, VA 23970

Phone: (434) 447-3191 ~ Fax: (434) 447-5064

<https://www.southhillva.org/> ~ [southhill@southhillva.org](mailto:southhill@southhillva.org)

Note: This meeting will be held in person and will **not** be livestreamed.

- ☒ Please remember sign ups for Citizens to Address Council are required before meeting begins. Sign up sheets are located on the table outside the front Council doors. Speakers are asked to use the aisle microphone.
- ☒ Please silence all cell phones while Council is in session.

- I. Opening
  - A. Welcome, Invocation, and Pledge of Allegiance
  - B. Call to Order
  - C. Roll Call
- II. Approval of Agenda – February 10, 2025
- III. Announcement of Candidates to Fill Ward 2 Vacancy
  - A. Candidate: Randy Crocker
  - B. Citizen Requests to Speak *Comments are limited to three minutes.*
- IV. Citizens to Address Council *Comments are limited to three minutes (five minutes if on behalf of a group).*
- V. Public Hearings *Comments are limited to three minutes (five minutes if on behalf of a group).*
  - A. Rezoning Case #2025-2 – David Hash
- VI. Administrative Reports
  - A. Consent Agenda *All consent agenda items are considered routine by Town Council and will be acted upon by one motion (move to approve the consent agenda). There will be no separate discussion of these items unless a Council member requests an item be removed or considered separately.*
    - 1. Minutes
      - a. January 13, 2025 Regular Meeting
    - 2. Monthly Financial Report
  - B. Items for Approval *Items for approval are individual items to be considered by Town Council and to be acted upon by individual motions. There will be separate discussion of these items.*
    - 1. Town Manager Report
      - a. Schedule Public Hearing – Regional Industrial Facility Authority
      - b. Ratify Petition for Special Election
      - c. South Hill Volunteer Fire Department – Request for Street Closure
      - b. Town Hall Update
  - C. Reports to Accept as Presented *All reports are considered informational to Town Council and require no action (move to accept the reports as presented). There will be no separate discussion of these items unless a Council member requests an item be removed for discussion separately.*
    - 1. Town Manager Report
      - a. Facilities Reservation Calendar
    - 2. Police Report
    - 3. Fire Department Report
    - 4. Municipal Services Report

5. Code Compliance Report
  - a. Monthly Report
  - b. Dilapidated Properties
6. Business Development Report
7. Human Resources Report

VII. Appointments  
A. Clerk of Council

VIII. Other Business

IX. Adjournment

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This agenda is subject to change at the discretion of the South Hill Town Council.

#### CURRENT OFFICIALS

##### Council Members

The Honorable Mike Moody, Mayor	Lillie Feggins-Boone
Jenifer Freeman-Hite	Ashley C. Hardee
Gavin Honeycutt	Delores Luster
Carl L. Sasser, Jr.	Michael Smith

##### Staff

Keli Reekes, Town Manager  
Kristine Martin, Interim Clerk of Council  
Sands Anderson PC, Town Attorney Services

To assist us in providing dissemination of materials, presenters are requested to submit 12 copies of their remarks and/or handouts to the Clerk prior to meetings. These copies will be provided to Town Council members and staff.
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# Memo

**To:** South Hill Town Council Members  
**From:** Mayor Mike Moody  
**Date:** February 5, 2025  
**Re:** Appointment to Fill Ward 2 Vacancy

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Meeting the February 3<sup>rd</sup> deadline, the following candidate submitted a resume for consideration of appointment for the Ward 2 vacancy recently created when Councilor Mike Moody assumed the role as Mayor:

1. Randy Crocker

The General Registrar has confirmed the candidate is a registered voter in Ward 2.

The candidate will be given the opportunity to address Council followed by citizen requests to speak at Council's February regular meeting. The Code of Virginia Section 24.2-228 requires the appointment be made at least seven days after the announcement of the names being proposed for the interim appointment; therefore, a special called meeting will be advertised and held on Tuesday, February 18<sup>th</sup> at 6:00 p.m. to make the appointment.

The interim appointment expires on December 31, 2025. The seat will be up for election at the next general election on November 4, 2025 to fill the remainder of the term.

Public Hearings

Town Council Meeting

February 10, 2025

A. Rezoning Case #2025-2 – David Hash



You'll like the view from  
**South Hill**

# Town of South Hill

Incorporated 1901

ADMINISTRATION

CODE COMPLIANCE  
OFFICIAL

PUBLIC WORKS

(434) 447-3191

## Public Hearing

The Town Council of the Town of South Hill will hold a public hearing on Monday, February 10, 2025 at 7:00 p.m. in the Town Hall, 111 E. Danville Street South Hill, Virginia to consider the following:

### Rezoning Case #2025-2

The property to be rezoned is located on the corner of Cook Lane and E. Virginia Street. This property has a frontage of 95 feet +/- and a depth of 132 feet +/- . The property is shown as tax parcel number 23273.

It is requested that the property be rezoned from Central Business District C3 to General Residential District R2-16. The property to be rezoned is currently owned by Stepping Stones Properties, LLC. The request is being made by Antonia Rogers.

Interested persons may appear at such time and place and present their views whether orally or in writing or submit written comments prior to the hearing. The Town Council may set time limits on speakers and other rules and procedures for the conduct of this public hearing. Any persons with disabilities are urged to contact the Town Clerk's Office at 434-447-3191 prior to the public hearing to arrange for any necessary accommodations. For additional information, please contact the Code Compliance Official's Office at 434-447-5041, or in person at 111 E. Danville Street, South Hill, VA 23970

All interested parties should be present.

David Hash  
Code Compliance Official

**The South Hill Planning Commission recommends approval.**


Mecklenburg County GIS

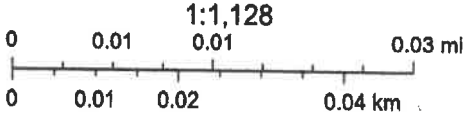


10/7/2024, 9:49:29 AM

 911 Address Point

 Tax Parcels

 Town Boundary



Administrative Reports

Town Council Meeting

February 10, 2025

A. Consent Agenda

B. Items for Approval

C. Reports to Accept as Presented

Consent Agenda

Town Council Meeting

February 10, 2025

1. Minutes
  - a. January 13, 2025 Regular Meeting
2. Monthly Financial Report





**SOUTH HILL TOWN COUNCIL**  
**REGULAR MEETING MINUTES**  
**MONDAY, JANUARY 13, 2025, 7:00 P.M.**

The regular monthly meeting of the South Hill Town Council was held on Monday, January 13, 2025 at 7:00 p.m. in the temporary Council Chambers of the South Hill Town Hall located at 111 E. Danville Street, South Hill, Virginia 23970.

**I. OPENING**

Honorable Mayor Mike Moody called the regular meeting to order at 7:00 p.m. Mayor Moody called upon Interim Clerk of Council Kristine Martin to call the roll, which was as follows:

**A. Council Members**

Lillie Feggins-Boone  
Gavin Honeycutt  
Michael Smith

Jenifer Freeman-Hite  
Delores Luster

Ashley Hardee  
Carl L. Sasser, Jr.

**B. Staff in Attendance**

Keli Reekes, Town Manager  
Kristine Martin, HR Manager/Interim Clerk  
Brent Morris, Business Dev. Manager

Greg Geist, Police Chief  
C.J. Dean, Dir. of Municipal Services

**II. APPROVAL OF AGENDA**

A motion was made by Councilor Honeycutt, second by Councilor Hardee, to approve the agenda for January 13, 2025, including the addition of a special recognition by the South Hill Police Department. The motion carried unanimously.

**III. APPOINTMENT OF VICE MAYOR**

Mayor Moody opened the floor for nominations for Vice Mayor. Councilor Smith nominated Councilor Lillie Feggins-Boone and Councilor Hardee nominated Councilor Gavin Honeycutt. Mayor Moody closed the floor for nominations.

A **roll-call vote** was requested and voiced with Council members voting for only one candidate as follows:

Councilor Feggins-Boone - Lillie Feggins-Boone  
Councilor Hardee - Gavin Honeycutt  
Councilor Luster - Lillie Feggins-Boone  
Councilor Smith – Lillie Feggins-Boone

Councilor Freeman-Hite - Gavin Honeycutt  
Councilor Honeycutt - Gavin Honeycutt  
Councilor Sasser - Gavin Honeycutt

Mayor Moody congratulated Councilor Honeycutt on his appointment as Vice Mayor.

#### IV. CITIZENS TO ADDRESS COUNCIL

At this point in the meeting, the following citizen addressed Council:

- **Wade Crowder-** Expressed concern over mold in Town Hall, Forest Lane water line, dog park location and the need for a homeless shelter.

#### V. SPECIAL RECOGNITION

Police Chief Greg Geist presented Town Council with the National Association of Town Watch's 2024 National Award for Outstanding Participation in 'America's Night Out Against Crime,' recognizing South Hill's National Night Out event held in August 2024. Chief Geist shared that South Hill was ranked #8 in the nation among towns with populations under 5,000.

#### VI. ADMINISTRATIVE REPORTS

##### A. Consent Agenda

##### 1. Minutes

##### a. December 9, 2024 Regular Meeting

##### b. January 3, 2025 Special Meeting

##### 2. Monthly Financial Report

Dahlis Morrow submitted the financial report as follows:

General Fund	- \$ 9,494,327.18	Total Investment Accounts	- \$27,971,905.19
Water and Sewer Fund	- 173,744.93	Total Police Dept. Savings	- \$ 48,286.14
Cemetery Fund	- 19,771.45	Del. Taxes Due Thru 12/31/24	- \$ 319,474.83
Total in Checking	- \$ 9,687,843.56	(Real Estate and Personal Property)	

A motion was made by Councilor Freeman-Hite, second by Councilor Luster, to approve the consent agenda. The motion carried unanimously.

##### B. Items for Approval

##### 1. Town Manager Report

##### a. Town Hall Update

Town Manager Keli Reekes provided an update on the mold remediation efforts at Town Hall, reporting that asbestos abatement has been completed. Mold remediation and cleaning are now underway and are expected to continue through the end of March, with clearance testing scheduled for early April. Restoration work will begin once testing is complete.

**b. Administrative Assistant**

Mrs. Reekes introduced Leanne Patrick as the new Administrative Assistant, starting on February 10, 2025. Her appointment as Clerk of Council will be considered at Council's regular February meeting.

**C. Reports to Accept as Presented**

For efficiency, the following reports for December 2024 were presented as a group to accept as presented.

**1. Town Manager Report**

**a. Facilities Reservation Calendar**

Mrs. Reekes submitted a calendar of activities and reservations at Centennial Park, Parker Park, the South Hill Exchange, and other Town facilities. The calendar is up to date at the time the Council packets are distributed, but it changes frequently as new reservations are made.

**2. Police Report**

Chief Geist submitted the monthly police report. He reported there were 347 activity incidents, 42 reportable criminal offenses, 865 calls for service, and \$144,328 in property recovered. Other miscellaneous items included 96 training hours and 56 warrants issued. Administrative news was shared, as well as the annual police report.

**3. Municipal Services Report**

C.J. Dean submitted the municipal services report on the following:

- Lead and Copper Inventory
- Waterline Replacement
- FEMA/VDEM Generator Grant

**4. Code Compliance Report**

**a. Report of Activity**

David Hash submitted the report of activity as follows:

Inspections Completed	-	66
Permits Issued	-	27
Fees Collected	- \$	1,387.58
UEZ Exemption	- \$	0
Rehab Exemption	- \$	0
General Exemption	- \$	0
Work Value	- \$	249,098.00

**b. Dilapidated Properties**

Along with the list of completed dilapidated properties, a report on the status of approximately 45 dilapidated properties was also presented.

## **5. Business Development Report**

Brent Morris submitted the business development report on the following:

- New Industrial Park Development
- Approval of Amendments to the Virginia Enterprise Zone
- Town Hall Façade Improvements
- Continued efforts in commercial and industrial development

## **6. Human Resources Report**

Kristine Martin submitted the human resources report on the following:

### **a. Employment News**

- Julio Alarcon, Police Officer, began on December 16, 2024. Julio will begin the police academy on January 2, 2025.

**A motion was made by Councilor Luster, second by Councilor Feggins-Boone, to approve the reports as presented. The motion carried unanimously.**

## **VII. APPOINTMENTS**

### **A. Board of Building Code Appeals**

**A motion was made by Councilor Honeycutt, second by Councilor Hardee, to reappoint Christopher “Bitty” Freeman to the Board of Building Code Appeals for a five-year term beginning January 14, 2025 and ending January 13, 2030. The motion carried unanimously.**

### **B. South Hill Planning Commission**

**A motion was made by Councilor Feggins-Boone, second by Councilor Freeman-Hite, to appoint Ashley Hardee to the South Hill Planning Commission to serve as the Town Council representative. The motion carried unanimously.**

## **VIII. OTHER BUSINESS**

Mayor Moody announced his term on Town Council concluded on January 1, 2025 when he assumed the role as Mayor. As a result, Town Council is now seeking a candidate to fill the Ward 2 vacancy through December 31, 2025. The Town Manager will issue a public notice with details as to how to apply for the vacancy.

Additionally, Councilor Honeycutt requested a meeting to gather input on the priorities, to include current and ongoing projects, of external agencies and departments for the upcoming budget year. After further discussion, Council members agreed to invite agency representatives and department heads to a budget work session to present their budget plans.

## **IX. ADJOURNMENT**

There being no further business matters before the South Hill Town Council, Mayor Moody adjourned the meeting at 7:22 p.m.

## VALIDATION

Minutes approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

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Kristine Martin, Interim Clerk of Council

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W.M. Moody, Mayor

**TOWN OF SOUTH HILL  
FINANCE REPORT  
CASH AND INVESTMENTS**

Prepared: February 5, 2025

<b>For Month Ended January 31, 2025</b>	<b>Previous Month Bal.</b>	<b>Change</b>	<b>New Balance</b>	<b>Interest and Gain/(Loss)</b>	<b>Ending Balance</b>
General Fund	\$ 9,494,327.18	\$ 2,131,123.95	\$ 11,625,451.13	\$ -	\$ 11,625,451.13
Water & Sewer Fund	\$ 173,744.93	\$ (122,292.23)	\$ 51,452.70	\$ -	\$ 51,452.70
Cemetery Fund	\$ 19,771.45	\$ -	\$ 19,771.45	\$ -	\$ 19,771.45
Total Checking	<u>\$ 9,687,843.56</u>	<u>\$ 2,008,831.72</u>	<u>\$ 11,696,675.28</u>	<u>\$ -</u>	<u>\$ 11,696,675.28</u>
Investments:					
VIP Stable NAV Liquidity Pool	\$ 8,762,626.60	\$ (620,715.45)	\$ 8,141,911.15	\$ -	\$ 8,141,911.15
VIP 1-3 Year High Quality Bond Fund	\$ 10,515,998.92	\$ (978.22)	\$ 10,515,020.70	\$ 40,943.67	\$ 10,555,964.37
***First Citizens Investment	\$ 8,693,279.67	-	\$ 8,693,279.67	-	\$ 8,693,279.67
Total Investments	<u>\$ 27,971,905.19</u>	<u>\$ (621,693.67)</u>	<u>\$ 27,350,211.52</u>	<u>\$ 40,943.67</u>	<u>\$ 27,391,155.19</u>
Police Federal Forfeiture/Seizure Account	\$ 26,106.47	-	\$ 26,106.47	\$ 2.22	\$ 26,108.69
Police State Forfeiture/Seizure Account	\$ 7,672.58	-	\$ 7,672.58	\$ 203.11	\$ 7,875.69
Police Petty Cash Account	\$ 14,507.09	\$ 148.50	\$ 14,655.59	-	\$ 14,655.59
Total Police Accounts	<u>\$ 48,286.14</u>	<u>\$ 148.50</u>	<u>\$ 48,434.64</u>	<u>\$ 205.33</u>	<u>\$ 48,639.97</u>
***Statement not available as of date prepared					
Total Taxes Due Through 1/31/2025 (all years) <i>Real Estate and Personal Property</i>	\$ 646,061.51				

# INCOME/EXPENSE REPORT

JANUARY 2025

Account Id	Account Description	Current Period for PY	Current Period	YTD	Budget	Balance
10-2-1011-0401	CURRENT TAXES - REAL	11,966.87	0	2,345,370.88	2,000,000.00	345,370.88
10-2-1011-0402	DELINQUENT TAXES-REAL	0	0	18,506.10	10,000.00	8,506.10
10-2-1012-0401	CURRENT TAXES - PUB SER REAL	0	0	65,025.57	65,000.00	25.57
10-2-1012-0404	CURRENT TAXES - PUB SER PERS	0	0	0	900.00	-900.00
10-2-1013-0403	CURRENT TAXES-P/P,M/H,M/T	0	0	1,446,691.95	880,000.00	566,691.95
10-2-1013-0404	PPTRA REIMBURSEMENT	0	0	113,068.11	113,068.00	0.11
10-2-1016-0410	PENALTIES - ALL PROP.TAXES	2,060.87	1,583.83	4,045.17	20,000.00	-15,954.83
10-2-1016-0411	INTEREST - ALL PROP. TAXES	8,343.43	4,862.91	11,563.72	25,000.00	-13,436.28
10-2-1022-0411	COMMUNICATIONS SALES TAX	9,699.01	9,458.02	68,309.69	125,000.00	-56,690.31
10-2-1022-0412	CONSUM.UTILITY TAX-ELECT.	13,166.29	15,573.80	87,320.72	158,000.00	-70,679.28
10-2-1022-0414	CONSUM.UTILITY TAX-GAS	3,249.17	0	29,075.31	35,000.00	-5,924.69
10-2-1022-0416	MEALS TAX	239,864.59	251,098.70	1,711,791.43	2,500,000.00	-788,208.57
10-2-1022-0417	LODGING TAX	64,279.82	74,969.88	632,055.32	860,000.00	-227,944.68
10-2-1022-0418	CIGARETTE TAX	15,750.00	2,250.00	92,745.00	200,000.00	-107,255.00
10-2-1023-0415	BUSINESS LICENSE	56,270.00	102,850.82	113,933.54	1,100,000.00	-986,066.46
10-2-1023-0416	PENALTIES - BUSINESS LICENSE	0	0	329.07	4,000.00	-3,670.93
10-2-1024-0425	LEVEL 3 LICENSE FEE	0	0	0	6,600.00	-6,600.00
10-2-1025-0421	MOTOR VEHICLE LICENSE FEES	31,192.84	30,769.65	37,832.20	45,000.00	-7,167.80
10-2-1026-0422	BANK STOCK TAXES	0	0	0	240,000.00	-240,000.00
10-2-1027-0423	PENALTIES - OTHER LOCAL TAX	21.28	178.55	10,650.58	10,000.00	650.58
10-2-1027-0424	INTEREST - OTHER LOCAL TAX	0	36.29	275.74	500.00	-224.26
10-2-1033-0435	BUILDING PERMITS	3,931.13	24,936.63	39,519.41	175,000.00	-135,480.59
10-2-1041-0436	COURT FINES/FORFEITURES	7,759.21	5,308.65	43,661.40	45,000.00	-1,338.60
10-2-1041-0437	PARKING FINES	50.00	0	10.00	150.00	-140.00
10-2-1041-0438	EVENT PERMIT APPLICATION FEES	100.00	0	400.00	500.00	-100.00
10-2-1051-0437	INVESTMENT GAINS (LOSSES)	0	0	58,806.01	0.00	58,806.01
10-2-1051-0439	INTEREST ON DEPOSITS	83,260.89	71.06	489,639.17	150,000.00	339,639.17
10-2-1051-0440	INCOME AND OTHER	0	0	10,344.60	0.00	10,344.60
10-2-1052-0444	RAILROAD LEASES	0	0	0	500.00	-500.00
10-2-1060-0444	MECKLENBURG CO.TIPPING FEE	19,548.68	0	121,154.18	115,000.00	6,154.18
10-2-1060-0445	WASTE COLL & DISP FEES	45,757.24	0	273,377.45	530,000.00	-256,622.55
10-2-1060-0446	MOWING & BRUSH COLLECTION FEES	0	0	700.00	1,000.00	-300.00
10-2-1060-0447	WASTE COLLECTIONS PENALTY	1,645.59	1,209.09	8,985.49	10,000.00	-1,014.51
10-2-1068-0458	CHARGES FOR COPIES	95.00	291.34	841.34	500.00	341.34
10-2-1068-0459	AT&T/VERIZON TANK RENTAL	4,857.51	5,062.35	35,436.45	60,400.00	-24,963.55
10-2-1068-0460	PARKER PARK INCOME	0	0	100.00	6,500.00	-6,400.00
10-2-1068-0461	ZONING & SUBDIVISION FEES	0	900.00	5,400.00	10,000.00	-4,600.00
10-2-1068-0462	CENTENNIAL AMPHITHEATER INCOME	0	0	500.00	0.00	500.00
10-2-1068-0463	MISCELLANEOUS REVENUES	440.04	779.80	5,439.25	10,000.00	-4,560.75

# INCOME/EXPENSE REPORT

JANUARY 2025

Account Id	Account Description	Current Period for PY	Current Period	YTD	Budget	Balance
10-2-1068-0464	EXPENSES-REIMBURSED	1,352.81	57.65	84.15	2,500.00	-2,415.85
10-2-1068-0471	MISC REVENUE - SALE OF PROPERTY	0	513,000.00	545,716.00	22,000.00	523,716.00
10-2-1068-0473	MISC REVENUE - DMV STOPS	280.66	40.00	520.00	5,000.00	-4,480.00
10-2-1068-0476	ECONOMIC INCENTIVES	0	219,348.20	219,348.20	225,000.00	-5,651.80
10-2-1068-0477	OTHER CONTRIBUTIONS (SOLAR)	0	0	21,666.67	65,000.00	-43,333.33
10-2-1069-0465	MISC.RECOVERED COST	0	4,644.00	22,809.71	18,000.00	4,809.71
10-2-1069-0467	WATER/SEWER ADMIN FEES	13,350.00	0	0	162,500.00	-162,500.00
10-2-1069-0468	VRSA INSURANCE REFUND/DIVIDEND/GRANT	0	0	1,000.00	4,000.00	-3,000.00
10-2-2070-0472	ROLLING STOCK (MVCT)	0	0	126.82	150.00	-23.18
10-2-2070-0474	RENTAL VEHICLE TAX	4,292.52	5,829.74	38,610.74	55,000.00	-16,389.26
10-2-2070-0475	SALES & USE TAX	131,260.02	84,663.26	630,075.50	700,000.00	-69,924.50
10-2-2070-0477	STREET & HIGHWAY REVENUE	0	0	1,044,479.36	1,724,598.00	-680,118.64
10-2-2070-0479	FIRE PROGRAMS FUND	0	0	24,736.00	21,000.00	3,736.00
10-2-2071-0432	E-SUMMONS	365.62	317.60	3,259.83	3,000.00	259.83
10-2-3071-0480	POLICE DEPT. GRANT	0	0	161,227.24	25,000.00	136,227.24
10-2-3071-0483	POLICE DEPT. GRANT - FEDERAL DMV	-11,452.14	0	0	0.00	0.00
10-2-3071-0484	ARTS COUNCIL GRANT	0	0	0	4,500.00	-4,500.00
10-2-4073-0579	INSURANCE RECOVERIES	3,112.50	0	28,897.83	20,000.00	8,897.83
10-2-5073-0591	TRANSFER FROM FUND BALANCE	0	0	0	5,148,512.00	-5,148,512.00
10-2-9000-0201	OVERPAYMENTS	4,183.31	3,338.33	1,947.28	0.00	1,947.28
<b>GENERAL FUND Revenue Totals</b>		<b>770,054.76</b>	<b>1,363,430.15</b>	<b>10,627,410.18</b>	<b>17,718,378.00</b>	<b>-7,090,967.82</b>



## INCOME/EXPENSE REPORT

JANUARY 2025

Account Id	Account Description	Current Period for PY	Current Period	YTD	Budget	Balance
10-1-0100-0000	MAYOR & TOWN COUNCIL	0	0	0	0	0
10-1-0100-1000	SALARIES	800.00	800.00	5,600.00	9,600.00	4,000.00
10-1-0100-1303	COUNCIL FEES	3,200.00	2,800.00	22,000.00	38,400.00	16,400.00
10-1-0100-1305	PLANNING COMMISSION FEES	0	300.00	1,220.00	5,040.00	3,820.00
10-1-0100-2001	FICA	306.00	301.41	2,226.15	4,058.00	1,831.85
10-1-0100-2009	UNEMPLOYMENT INSURANCE	5.20	5.06	35.35	100.00	64.65
10-1-0100-2011	CELL PHONE ALLOWANCE	0	40.00	280.00	480.00	200.00
10-1-0100-5309	INSURANCE-PUBLIC OFFICIALS	0	0	3,189.00	2,600.00	-589.00
10-1-0100-5504	TRAVEL- MEETINGS/EDUCATION	0	2,446.73	3,230.76	10,000.00	6,769.24
10-1-0100-5801	DUES & SUBSCRIPTIONS	0	0	3,282.00	3,500.00	218.00
10-1-0100-5804	DEPARTMENTAL SUPPLIES	0	287.59	875.94	750.00	-125.94
	<b>0100 MAYOR &amp; TOWN COUNCIL</b>	<b>4,311.20</b>	<b>6,980.79</b>	<b>41,939.20</b>	<b>74,528.00</b>	<b>32,588.80</b>

# INCOME/EXPENSE REPORT

JANUARY 2025

Account Id	Account Description	Current Period for PY	Current Period	YTD	Budget	Balance
10-1-0101-0000	FINANCE AND ADMINISTRATION	0	0	0	0	0
10-1-0101-1000	SALARIES	21,439.57	25,631.10	131,978.87	210,136.00	78,157.13
10-1-0101-1002	SALARIES OVERTIME	0	0	95.30	100.00	4.70
10-1-0101-2001	FICA	1,555.39	3,030.77	10,834.91	16,075.00	5,240.09
10-1-0101-2003	RETIREMENT	3,027.37	3,168.41	17,127.31	44,780.00	27,652.69
10-1-0101-2005	MEDICAL PLANS	8,326.16	1,567.32	25,968.78	36,800.00	10,831.22
10-1-0101-2006	GROUP LIFE INSURANCE	160.80	124.03	811.18	2,816.00	2,004.82
10-1-0101-2007	DISABILITY INSURANCE	121.64	94.19	680.28	1,790.00	1,109.72
10-1-0101-2009	UNEMPLOYMENT INSURANCE	26.17	26.54	35.50	60.00	24.50
10-1-0101-2010	WORKERS COMPENSATION	0	0	238.24	290.00	51.76
10-1-0101-3006	OFFICE EQUIP. MAINTENANCE	1,098.86	501.23	2,778.25	4,500.00	1,721.75
10-1-0101-3010	CONTRACT/TECHNICAL SERVICES	16,543.61	58,885.80	124,776.01	115,000.00	-9,776.01
10-1-0101-5201	POSTAGE	3,129.19	8.99	12,858.99	25,000.00	12,141.01
10-1-0101-5203	TELECOMMUNICATIONS	1,329.83	1,025.85	7,550.45	15,600.00	8,049.55
10-1-0101-5309	PROPERTY INSURANCE	0	0	1,464.00	1,300.00	-164.00
10-1-0101-5504	TRAVEL - MEETINGS/EDUCATION	0	0	0	2,000.00	2,000.00
10-1-0101-5801	DUES AND SUBSCRIPTIONS	1,260.09	281.91	2,474.77	18,100.00	15,625.23
10-1-0101-5804	DEPARTMENTAL SUPPLIES	13,440.26	5,594.73	25,090.44	33,000.00	7,909.56
10-1-0101-5805	CIGARETTE STAMPS	0	0	0	10,478.00	10,478.00
<b>0101 FINANCE AND ADMINISTRATION</b>		<b>71,458.94</b>	<b>99,940.87</b>	<b>364,763.28</b>	<b>537,825.00</b>	<b>173,061.72</b>

# INCOME/EXPENSE REPORT

JANUARY 2025

Account Id	Account Description	Current Period for PY	Current Period	YTD	Budget	Balance
10-1-0102-0000	TOWN MANAGER	0	0	0	0	0
10-1-0102-1000	SALARY - TOWN MANAGER	10,000.00	15,346.17	82,730.78	133,000.00	50,269.22
10-1-0102-1001	SALARIES	6,471.01	0	21,926.13	87,123.00	65,196.87
10-1-0102-1010	VEHICLE ALLOWANCE	0	900.00	6,461.52	7,200.00	738.48
10-1-0102-2001	FICA	1,275.53	1,229.68	8,543.83	17,390.00	8,846.17
10-1-0102-2003	RETIREMENT	1,937.67	2,361.86	19,618.59	46,269.00	26,650.41
10-1-0102-2005	MEDICAL PLANS	2,647.25	570.64	9,140.66	18,803.00	9,662.34
10-1-0102-2006	GROUP LIFE INSURANCE	119.05	74.26	669.97	2,910.00	2,240.03
10-1-0102-2007	DISABILITY INSURANCE	86.17	52.92	535.24	1,130.00	594.76
10-1-0102-2009	UNEMPLOYMENT INSURANCE	18.76	10.40	11.86	40.00	28.14
10-1-0102-2010	WORKERS COMPENSATION	0	0	130.00	200.00	70.00
10-1-0102-2011	CELL PHONE ALLOWANCE	80.00	75.00	870.00	900.00	30.00
10-1-0102-5203	TELECOMMUNICATIONS	0	0	180.03	0.00	-180.03
10-1-0102-5504	TRAVEL - MEETINGS/EDUCATION	0	325.00	1,597.57	5,000.00	3,402.43
10-1-0102-5801	DUES & SUBSCRIPTIONS	50.00	0	845.43	700.00	-145.43
10-1-0102-5804	DEPARTMENTAL SUPPLIES	0	0	289.77	1,874.00	1,584.23
<b>0102 TOWN MANAGER</b>		<b>22,685.44</b>	<b>20,945.93</b>	<b>153,551.38</b>	<b>322,539.00</b>	<b>168,987.62</b>

# INCOME/EXPENSE REPORT

JANUARY 2025

Account Id	Account Description	Current Period for PY	Current Period	YTD	Budget	Balance
10-1-0103-0000	DIRECTOR OF MUNICIPAL SERVICES	0	0	0	0	0
10-1-0103-1000	SALARY	9,604.37	14,752.70	79,565.71	127,857.00	48,291.29
10-1-0103-1010	VEHICLE ALLOWANCE	553.84	830.76	4,430.72	7,200.00	2,769.28
10-1-0103-2001	FICA	784.15	1,202.16	6,480.08	10,332.00	3,851.92
10-1-0103-2003	RETIREMENT	1,134.64	2,270.52	15,867.00	27,246.00	11,379.00
10-1-0103-2005	MEDICAL PLANS	1,810.20	498.75	6,970.64	9,200.00	2,229.36
10-1-0103-2006	GROUP LIFE INSURANCE	69.71	71.39	498.05	1,713.00	1,214.95
10-1-0103-2007	DISABILITY INSURANCE	49.83	50.97	407.76	600.00	192.24
10-1-0103-2009	UNEMPLOYMENT INSURANCE	10.40	10.40	10.40	20.00	9.60
10-1-0103-2010	WORKERS COMPENSATION	0	0	809.00	1,090.00	281.00
10-1-0103-5203	TELECOMMUNICATIONS	0	97.20	340.09	800.00	459.91
10-1-0103-5504	TRAVEL - MEETINGS/EDUCATION	0	0	0	1,000.00	1,000.00
10-1-0103-5801	DUES & SUBSCRIPTIONS	0	0	0	500.00	500.00
10-1-0103-5804	DEPARTMENTAL SUPPLIES	0	0	0	500.00	500.00
<b>0103 DIRECTOR OF MUNICIPAL SERVICES</b>		<b>14,017.14</b>	<b>19,784.85</b>	<b>115,379.45</b>	<b>188,058.00</b>	<b>72,678.55</b>

# INCOME/EXPENSE REPORT

JANUARY 2025

Account Id	Account Description	Current Period for PY	Current Period	YTD	Budget	Balance
10-1-0104-0000	BUSINESS DEVELOPMENT DEPT	0	0	0	0	0
10-1-0104-1000	SALARY	6,743.07	10,460.76	35,869.20	90,660.00	54,790.80
10-1-0104-1010	VEHICLE ALLOWANCE	553.84	830.76	2,769.20	7,200.00	4,430.80
10-1-0104-2001	FICA	571.64	861.41	2,938.78	7,486.00	4,547.22
10-1-0104-2003	RETIREMENT	941.91	1,201.64	4,636.55	19,320.00	14,683.45
10-1-0104-2005	MEDICAL PLANS	1,816.69	451.81	3,593.86	9,200.00	5,606.14
10-1-0104-2006	GROUP LIFE INSURANCE	50.01	50.62	202.48	1,215.00	1,012.52
10-1-0104-2007	DISABILITY INSURANCE	35.72	36.86	184.30	440.00	255.70
10-1-0104-2009	UNEMPLOYMENT INSURANCE	8.76	8.84	8.84	20.00	11.16
10-1-0104-2010	WORKERS COMPENSATION	0	0	0	80.00	80.00
10-1-0104-2011	CELL PHONE ALLOWANCE	115.00	75.00	300.00	900.00	600.00
10-1-0104-5203	TELECOMMUNICATIONS	0	209.18	585.20	800.00	214.80
10-1-0104-5504	TRAVEL - MEETING/EDUCATION	0	0	82.79	5,000.00	4,917.21
10-1-0104-5801	DUES & SUBSCRIPTIONS	0	350.00	350.00	500.00	150.00
10-1-0104-5803	MARKETING	2,000.00	545.00	29,671.26	50,000.00	20,328.74
10-1-0104-5804	DEPARTMENTAL SUPPLIES	0	0	0	1,000.00	1,000.00
10-1-0104-5805	SITE READINESS	20,158.08	0	0	40,000.00	40,000.00
10-1-0104-5806	BUSINESS INCENTIVE EXPENSE	676.92	95.00	2,212.38	20,000.00	17,787.62
10-1-0104-5807	FACADE AND UP FIT INCENTIVE EXPENSE	0	0	19,758.01	100,000.00	80,241.99
<b>0104 BUSINESS DEVELOPMENT DEPT</b>		<b>33,671.64</b>	<b>15,176.88</b>	<b>103,162.85</b>	<b>353,821.00</b>	<b>250,658.15</b>

# INCOME/EXPENSE REPORT

JANUARY 2025

Account Id	Account Description	Current Period for PY	Current Period	YTD	Budget	Balance
10-1-0105-0000	HUMAN RESOURCES DEPT	0	0	0	0	0
10-1-0105-1000	HUMAN RESOURCES SALARY	0	10,716.90	54,584.56	92,880.00	38,295.44
10-1-0105-1001	INCENTIVE PAY	0	0	0	68,000.00	68,000.00
10-1-0105-2001	FICA	0	808.25	4,077.55	7,105.00	3,027.45
10-1-0105-2003	RETIREMENT	0	1,231.05	6,979.95	19,793.00	12,813.05
10-1-0105-2005	MEDICAL PLANS	0	504.34	6,531.90	9,200.00	2,668.10
10-1-0105-2006	GROUP LIFE INSURANCE	0	51.86	311.16	1,245.00	933.84
10-1-0105-2007	DISABILITY INSURANCE	0	37.71	301.68	350.00	48.32
10-1-0105-2009	UNEMPLOYMENT INSURANCE	0	8.92	8.92	60.00	51.08
10-1-0105-2010	WORKERS COMPENSATION	0	0	39.00	290.00	251.00
10-1-0105-2011	CERTIFICATION INCENTIVE PAY	0	0	388.75	21,281.00	20,892.25
10-1-0105-3010	CONTRACT/TECHNICAL SERVICES	0	856.46	7,473.21	25,000.00	17,526.79
10-1-0105-5504	TRAVEL-MEETINGS/EDUCATION	0	162.98	487.98	1,000.00	512.02
10-1-0105-5506	EMPLOYEE APPRECIATION/RECOGNITION	0	2,817.50	3,193.19	20,000.00	16,806.81
10-1-0105-5801	DUES & SUBSCRIPTIONS	0	456.00	4,674.99	20,000.00	15,325.01
10-1-0105-5803	HEPATITIS SHOTS/DRUG TEST/DMV	0	190.00	1,665.00	2,750.00	1,085.00
10-1-0105-5804	DEPARTMENTAL SUPPLIES	0	0	856.87	1,000.00	143.13
<b>0105 HUMAN RESOURCES DEPT</b>		<b>0.00</b>	<b>17,841.97</b>	<b>91,574.71</b>	<b>289,954.00</b>	<b>198,379.29</b>

# INCOME/EXPENSE REPORT

JANUARY 2025

Account Id	Account Description	Current Period for PY	Current Period	YTD	Budget	Balance
10-1-0106-0000	NON-DEPARTMENTAL	0	0	0	0	0
10-1-0106-3007	ADVERTISING	649.90	399.80	2,354.66	8,000.00	5,645.34
10-1-0106-3011	AUDIT	0	0	0	32,000.00	32,000.00
10-1-0106-3012	LEGAL EXPENSES	5,175.00	92,012.20	176,859.26	320,000.00	143,140.74
10-1-0106-3014	REFUNDS ON TAXES	0	0	0	2,500.00	2,500.00
10-1-0106-3015	MISCELLANEOUS REFUNDS	0	0	29.10	500.00	470.90
10-1-0106-3016	ECONOMIC INCENTIVE GRANT	0	0	0	30,000.00	30,000.00
10-1-0106-5309	PROPERTY INSURANCE - MISC	0	0	14,958.00	17,974.00	3,016.00
10-1-0106-5800	OPERATING/CAPITAL RESERVE	0	0	0	400,000.00	400,000.00
10-1-0106-5804	DMV STOP EXPENSE	125.00	25.00	409.00	4,500.00	4,091.00
	<b>0106 NON-DEPARTMENTAL</b>	<b>5,949.90</b>	<b>92,437.00</b>	<b>194,610.02</b>	<b>815,474.00</b>	<b>620,863.98</b>

# INCOME/EXPENSE REPORT

JANUARY 2025

Account Id	Account Description	Current Period for PY	Current Period	YTD	Budget	Balance
10-1-0120-0000	POLICE DEPARTMENT	0	0	0	0	0
10-1-0120-1000	SALARY - CHIEF	8,680.68	11,500.01	92,752.59	131,970.00	39,217.41
10-1-0120-1002	SALARIES - OVERTIME	-6,359.75	6,419.81	58,386.76	55,000.00	-3,386.76
10-1-0120-1004	SALARIES - PART TIME	1,298.88	141.75	1,175.31	14,000.00	12,824.69
10-1-0120-1010	SALARIES - COMMAND STAFF	11,948.25	19,780.40	118,374.27	181,261.00	62,886.73
10-1-0120-1011	SALARIES - CORPLS & PTRL OFFICERS	53,151.42	71,605.03	410,978.00	786,489.00	375,511.00
10-1-0120-1012	SALARIES - CLERK & DISPATCHERS	8,551.24	18,765.21	90,372.31	123,732.00	33,359.69
10-1-0120-1013	SALARY - PT DISPATCHERS	0	0	3,430.00	2,000.00	-1,430.00
10-1-0120-1014	SALARIES - SRGTS & DETECTIVES	34,405.70	47,892.55	292,447.42	537,183.00	244,735.58
10-1-0120-1028	SALARY - ANIMAL WARDEN	1,216.80	2,502.04	12,693.72	21,000.00	8,306.28
10-1-0120-1029	HOLIDAY PAY	14,067.48	20,538.62	69,313.60	68,000.00	-1,313.60
10-1-0120-2001	FICA	10,241.99	15,012.48	85,702.71	141,727.00	56,024.29
10-1-0120-2003	RETIREMENT	14,305.40	27,023.20	190,661.52	375,192.00	184,530.48
10-1-0120-2005	MEDICAL PLANS	39,724.92	14,980.03	190,215.36	248,400.00	58,184.64
10-1-0120-2006	GROUP LIFE INSURANCE	851.28	807.74	5,903.39	23,593.00	17,689.61
10-1-0120-2007	DISABILITY INSURANCE	47.13	52.83	418.83	800.00	381.17
10-1-0120-2008	LINE OF DUTY ACT EXPENSE	0	0	17,039.00	30,250.00	13,211.00
10-1-0120-2009	UNEMPLOYMENT INSURANCE	170.03	197.40	218.99	380.00	161.01
10-1-0120-2010	WORKERS COMPENSATION	0	0	50,325.00	50,000.00	-325.00
10-1-0120-2011	CELL PHONE ALLOWANCE	40.00	40.00	280.00	480.00	200.00
10-1-0120-2012	UNIFORMS	716.24	4,314.32	9,973.99	18,000.00	8,026.01
10-1-0120-2013	CLOTHING ALLOWANCE	0	1,100.00	4,023.65	4,050.00	26.35
10-1-0120-2014	GYM MEMBERSHIPS/OFFICER WELLNESS	0	0	0	6,000.00	6,000.00
10-1-0120-3004	REPAIRS & MAINTENANCE	703.80	1,579.37	3,019.97	20,000.00	16,980.03
10-1-0120-3006	OFFICE EQUIP. MAINTENANCE	768.02	759.94	10,699.01	20,000.00	9,300.99
10-1-0120-3007	ADVERTISING	0	0	0	500.00	500.00
10-1-0120-5100	ELECTRICAL SERVICE	687.78	697.17	6,211.04	9,000.00	2,788.96
10-1-0120-5102	NATURAL GAS/HEATING	366.62	488.48	847.28	2,500.00	1,652.72
10-1-0120-5203	TELECOMMUNICATIONS	2,763.76	2,177.36	17,285.64	35,000.00	17,714.36
10-1-0120-5309	PROPERTY & LIABILITY INSURANCE	0	0	23,512.00	25,360.00	1,848.00
10-1-0120-5405	CLEANING/JANITORIAL SUPPLIES	1,071.66	846.51	4,777.03	9,000.00	4,222.97
10-1-0120-5408	VEHICLE & EQUIP. MAINTENANCE	4,578.72	3,162.17	25,710.12	40,000.00	14,289.88
10-1-0120-5411	FUEL EXPENSE	5,774.77	5,190.25	34,370.21	60,000.00	25,629.79
10-1-0120-5412	SHOOTING RANGE EXPENSE	0	-23,151.42	9,607.34	20,000.00	10,392.66
10-1-0120-5504	TRAVEL - MEETINGS/EDUCATION	484.70	6,545.01	35,859.65	50,000.00	14,140.35
10-1-0120-5505	FORENSICS EXPENSE	0	325.00	959.52	2,500.00	1,540.48
10-1-0120-5510	DRUG ENFORCEMENT EXPENSES	1,275.00	1,275.00	3,825.00	7,000.00	3,175.00
10-1-0120-5515	RECORDS MANAGEMENT EXPENSES	11,642.99	14,765.40	14,765.40	18,000.00	3,234.60
10-1-0120-5801	DUES & SUBSCRIPTIONS	0	0	13,837.50	14,000.00	162.50



## INCOME/EXPENSE REPORT

JANUARY 2025

Account Id	Account Description	Current Period for PY	Current Period	YTD	Budget	Balance
10-1-0120-5803	PHYSICALS	93.00	0	140.00	2,000.00	1,860.00
10-1-0120-5804	DEPARTMENTAL SUPPLIES	1,513.36	2,609.18	33,654.15	39,200.00	5,545.85
10-1-0120-5805	AXON LEASE	0	0	53,598.92	44,000.00	-9,598.92
10-1-0120-5806	FLOCK SAFETY LEASE	0	0	0	14,000.00	14,000.00
10-1-0120-5808	IT SERVICE & MAINTENANCE	8,946.06	4,695.61	22,406.69	58,000.00	35,593.31
10-1-0120-5809	GRANT EXPENSES	51,807.20	1,274.85	16,368.71	25,000.00	8,631.29
10-1-0120-7001	COMMUNICATIONS EQUIPMENT	0	0	559.08	8,000.00	7,440.92
10-1-0120-7009	CAPITAL OUTLAY	0	36,020.42	36,620.42	774,387.00	737,766.58
<b>0120 POLICE DEPARTMENT</b>		<b>285,535.13</b>	<b>321,933.72</b>	<b>2,073,321.10</b>	<b>4,116,954.00</b>	<b>2,043,632.90</b>

# INCOME/EXPENSE REPORT

JANUARY 2025

Account Id	Account Description	Current Period for PY	Current Period	YTD	Budget	Balance
10-1-0122-0000	FIRE DEPARTMENT	0	0	0	0	0
10-1-0122-1000	SALARIES	8,566.52	0	16,567.74	0.00	-16,567.74
10-1-0122-1004	SALARIES - PART TIME	4,160.00	0	2,340.00	0.00	-2,340.00
10-1-0122-2001	FICA	938.95	0	1,446.83	0.00	-1,446.83
10-1-0122-2003	RETIREMENT	1,051.45	0	0	0.00	0.00
10-1-0122-2005	MEDICAL PLANS	2,645.36	0	0	0.00	0.00
10-1-0122-2006	GROUP LIFE INSURANCE	62.03	0	0	0.00	0.00
10-1-0122-2007	DISABILITY INSURANCE	47.09	0	0	0.00	0.00
10-1-0122-2009	UNEMPLOYMENT INSURANCE	15.81	0	1.80	0.00	-1.80
10-1-0122-2011	CELL PHONE ALLOWANCE	40.00	0	0	0.00	0.00
10-1-0122-2012	UNIFORMS	851.00	0	0	0.00	0.00
10-1-0122-3004	REPAIRS & MAINTENANCE	3,795.45	0	0	0.00	0.00
10-1-0122-3006	OFFICE EQUIP & MAINTENANCE	281.09	0	0	0.00	0.00
10-1-0122-5100	ELECTRICAL SERVICE	1,973.85	0	0	0.00	0.00
10-1-0122-5102	HEATING	617.67	0	0	0.00	0.00
10-1-0122-5203	TELECOMMUNICATIONS	264.96	0	0	0.00	0.00
10-1-0122-5408	VEHICLE & EQUIP. MAINTENANCE	7,006.39	0	0	0.00	0.00
10-1-0122-5411	FUEL EXPENSE	2,105.71	0	0	0.00	0.00
10-1-0122-5604	CONTRIBUTIONS (FIRE CALLS)	60,540.00	0	0	0.00	0.00
10-1-0122-5803	PHYSICALS	364.00	0	0	0.00	0.00
10-1-0122-5805	SAFETY	675.00	0	0	0.00	0.00
10-1-0122-7001	COMMUNICATIONS EQUIPMENT	920.88	0	0	0.00	0.00
<b>0122 FIRE DEPARTMENT</b>		<b>96,923.21</b>	<b>0.00</b>	<b>20,356.37</b>	<b>0.00</b>	<b>-20,356.37</b>

# INCOME/EXPENSE REPORT

JANUARY 2025

Account Id	Account Description	Current Period for PY	Current Period	YTD	Budget	Balance
10-1-0124-0000	CODE COMPLIANCE OFFICIAL	0	0	0	0	0
10-1-0124-1000	SALARIES	14,826.41	23,278.12	126,803.70	201,744.00	74,940.30
10-1-0124-2001	FICA	1,133.91	1,775.36	9,641.38	15,433.00	5,791.62
10-1-0124-2003	RETIREMENT	1,786.95	3,165.05	21,887.27	42,992.00	21,104.73
10-1-0124-2005	MEDICAL PLANS	5,401.97	1,540.04	21,524.98	27,600.00	6,075.02
10-1-0124-2006	GROUP LIFE INSURANCE	107.61	112.65	783.51	2,703.00	1,919.49
10-1-0124-2007	DISABILITY INSURANCE	80.56	83.95	671.60	960.00	288.40
10-1-0124-2009	UNEMPLOYMENT INSURANCE	18.90	23.85	23.85	40.00	16.15
10-1-0124-2010	WORKERS COMPENSATION	0	0	922.00	1,190.00	268.00
10-1-0124-2011	CELL PHONE ALLOWANCE	80.00	80.00	560.00	960.00	400.00
10-1-0124-2012	UNIFORMS	0	0	0	1,200.00	1,200.00
10-1-0124-3007	ADVERTISING	0	540.90	1,739.95	4,000.00	2,260.05
10-1-0124-5309	PROPERTY INSURANCE	0	0	746.00	900.00	154.00
10-1-0124-5408	VEHICLE & EQUIP. MAINTENANCE	0	0	1,117.56	700.00	-417.56
10-1-0124-5411	FUEL EXPENSE	107.24	102.70	839.31	1,800.00	960.69
10-1-0124-5413	STATE LEVY - 2% OF PERMIT REV	0	0	10,215.78	2,000.00	-8,215.78
10-1-0124-5504	TRAVEL - MEETINGS/EDUCATION	0	0	27.82	2,500.00	2,472.18
10-1-0124-5801	DUES & SUBSCRIPTIONS	150.00	0	165.00	250.00	85.00
10-1-0124-5802	DEMOLITION COSTS	0	0	0	30,000.00	30,000.00
10-1-0124-5803	REIMBURSE FEES	0	0	83.22	200.00	116.78
10-1-0124-5804	DEPARTMENTAL SUPPLIES	10.95	0	19.45	1,500.00	1,480.55
10-1-0124-5805	STORMWATER / E&S	0	0	1,680.00	10,000.00	8,320.00
10-1-0124-7009	CAPITAL OUTLAY	0	0	38,312.70	41,130.00	2,817.30
<b>0124 CODE COMPLIANCE OFFICIAL</b>		<b>23,704.50</b>	<b>30,702.62</b>	<b>237,765.08</b>	<b>389,802.00</b>	<b>152,036.92</b>

# INCOME/EXPENSE REPORT

JANUARY 2025

Account Id	Account Description	Current Period for PY	Current Period	YTD	Budget	Balance
10-1-0126-0000	STREET MAINTENANCE	0	0	0	0	0
10-1-0126-1000	SALARIES	29,755.21	42,507.47	227,347.26	377,276.00	149,928.74
10-1-0126-1002	SALARIES - OVERTIME	1,502.19	5,728.54	15,570.79	15,000.00	-570.79
10-1-0126-2001	FICA	2,333.54	3,644.07	18,248.46	30,010.00	11,761.54
10-1-0126-2003	RETIREMENT	3,412.04	5,448.05	36,170.21	80,398.00	44,227.79
10-1-0126-2005	MEDICAL PLANS	9,708.20	3,485.39	45,900.62	64,400.00	18,499.38
10-1-0126-2006	GROUP LIFE INSURANCE	204.71	205.57	1,380.24	5,056.00	3,675.76
10-1-0126-2007	DISABILITY INSURANCE	136.95	138.76	1,198.33	1,920.00	721.67
10-1-0126-2009	UNEMPLOYMENT INSURANCE	38.10	49.70	54.78	80.00	25.22
10-1-0126-2010	WORKERS COMPENSATION	0	0	11,279.00	20,330.00	9,051.00
10-1-0126-2011	CELL PHONE ALLOWANCE	40.00	40.00	280.00	480.00	200.00
10-1-0126-2012	UNIFORMS	0	0	0	2,000.00	2,000.00
10-1-0126-2013	CLOTHING ALLOWANCE	0	0	0	2,100.00	2,100.00
10-1-0126-3015	ENGINEERING	0	0	0	12,000.00	12,000.00
10-1-0126-5100	ELECTRIC SERVICE(STREETLIGHTS)	1,620.33	2,262.18	55,228.09	110,000.00	54,771.91
10-1-0126-5203	TELECOMMUNICATIONS	218.04	332.11	2,638.55	3,470.00	831.45
10-1-0126-5309	PROPERTY INSURANCE	0	0	11,098.00	14,500.00	3,402.00
10-1-0126-5407	STREET MAINTENANCE	4,065.04	140,754.04	330,882.51	1,814,969.00	1,484,086.49
10-1-0126-5408	VEHICLE & EQUIP. MAINTENANCE	2,675.32	5,709.32	21,283.82	40,000.00	18,716.18
10-1-0126-5411	FUEL EXPENSE	1,249.99	2,019.45	12,907.71	35,000.00	22,092.29
10-1-0126-5504	TRAVEL - MEETINGS/EDUCATION	0	206.95	374.95	8,500.00	8,125.05
10-1-0126-5803	HEPATITIS SHOTS/DRUG TEST/DMV	233.00	0	0	0.00	0.00
10-1-0126-5804	DEPARTMENTAL SUPPLIES	0	876.63	3,099.25	16,074.00	12,974.75
10-1-0126-5805	SAFETY/PROTECTIVE EQUIP.	201.67	563.20	2,281.08	2,500.00	218.92
10-1-0126-7009	CAPITAL OUTLAY	0	0	5.00	1,696,717.00	1,696,712.00
<b>0126 STREET MAINTENANCE</b>		<b>57,394.33</b>	<b>213,971.43</b>	<b>797,228.65</b>	<b>4,352,780.00</b>	<b>3,555,551.35</b>

# INCOME/EXPENSE REPORT

JANUARY 2025

Account Id	Account Description	Current Period for PY	Current Period	YTD	Budget	Balance
10-1-0132-0000	SOLID WASTE	0	0	0	0	0
10-1-0132-1000	SALARIES	11,564.03	18,452.09	101,059.84	153,414.00	52,354.16
10-1-0132-1002	SALARIES - OVERTIME	0	1,040.72	5,636.81	8,500.00	2,863.19
10-1-0132-2001	FICA	886.83	1,488.16	8,127.99	12,386.00	4,258.01
10-1-0132-2003	RETIREMENT	1,347.48	2,436.32	16,783.74	32,693.00	15,909.26
10-1-0132-2005	MEDICAL PLANS	5,430.60	1,402.37	19,562.60	27,600.00	8,037.40
10-1-0132-2006	GROUP LIFE INSURANCE	80.64	85.66	594.60	2,056.00	1,461.40
10-1-0132-2007	DISABILITY INSURANCE	62.22	65.64	525.12	760.00	234.88
10-1-0132-2009	UNEMPLOYMENT INSURANCE	14.30	21.22	21.22	40.00	18.78
10-1-0132-2010	WORKERS COMPENSATION	0	0	9,213.00	11,030.00	1,817.00
10-1-0132-2012	UNIFORMS	0	0	0	1,100.00	1,100.00
10-1-0132-2013	CLOTHING ALLOWANCE	0	0	0	900.00	900.00
10-1-0132-3004	REPAIRS & MAINTENANCE	0	0	22,791.99	30,000.00	7,208.01
10-1-0132-5309	PROPERTY INSURANCE	0	0	4,049.00	5,200.00	1,151.00
10-1-0132-5408	VEHICLE & EQUIP. MAINTENANCE	6,646.60	7,193.82	60,167.75	37,276.00	-22,891.75
10-1-0132-5411	FUEL EXPENSE	2,473.96	2,086.95	11,627.09	25,000.00	13,372.91
10-1-0132-5803	HEPATITIS SHOTS/DRUG TEST/DMV	51.00	0	0	0.00	0.00
10-1-0132-5804	DEPARTMENTAL SUPPLIES	0	118.48	568.11	0.00	-568.11
10-1-0132-5805	SAFETY/PROTECTIVE EQUIP.	0	138.95	288.95	750.00	461.05
10-1-0132-6000	WASTE COLLECTION FEE	28,883.68	63,404.01	185,729.60	365,000.00	179,270.40
10-1-0132-7000	LANDFILL TIPPING FEES	13,848.80	14,470.00	89,433.20	100,000.00	10,566.80
	<b>0132 SOLID WASTE</b>	<b>71,290.14</b>	<b>112,404.39</b>	<b>536,180.61</b>	<b>813,705.00</b>	<b>277,524.39</b>

# INCOME/EXPENSE REPORT

JANUARY 2025

Account Id	Account Description	Current Period for PY	Current Period	YTD	Budget	Balance
10-1-0133-0000	FLEET MAINTENANCE	0	0	0	0	0
10-1-0133-1000	SALARIES	16,881.89	20,372.20	91,813.10	222,615.00	130,801.90
10-1-0133-1002	SALARIES - OVERTIME	0	1,360.59	2,091.63	1,000.00	-1,091.63
10-1-0133-2001	FICA	1,289.95	1,662.62	7,196.69	17,107.00	9,910.31
10-1-0133-2003	RETIREMENT	2,070.54	2,187.57	11,710.19	47,440.00	35,729.81
10-1-0133-2005	MEDICAL PLANS	2,645.36	903.62	9,504.55	27,600.00	18,095.45
10-1-0133-2006	GROUP LIFE INSURANCE	119.27	98.54	571.99	2,983.00	2,411.01
10-1-0133-2007	DISABILITY INSURANCE	88.45	74.39	550.74	1,070.00	519.26
10-1-0133-2009	UNEMPLOYMENT INSURANCE	21.04	23.67	32.47	40.00	7.53
10-1-0133-2010	WORKERS COMPENSATION	0	0	2,720.00	4,320.00	1,600.00
10-1-0133-2011	CELL PHONE ALLOWANCE	0	40.00	280.00	0.00	-280.00
10-1-0133-2012	UNIFORMS	0	0	0	600.00	600.00
10-1-0133-2013	CLOTHING ALLOWANCE	0	0	0	900.00	900.00
10-1-0133-3004	REPAIRS & MAINTENANCE	551.92	2,966.06	54,547.86	59,533.00	4,985.14
10-1-0133-5100	ELECTRICAL SERVICE	954.18	1,698.90	5,287.56	10,000.00	4,712.44
10-1-0133-5102	HEATING	1,164.09	1,920.48	2,737.74	5,000.00	2,262.26
10-1-0133-5203	TELECOMMUNICATIONS	218.04	124.90	1,988.44	3,500.00	1,511.56
10-1-0133-5309	PROPERTY INSURANCE	0	0	876.00	700.00	-176.00
10-1-0133-5408	VEHICLE & EQUIP. MAINTENANCE	1,576.71	3,996.97	9,575.39	20,000.00	10,424.61
10-1-0133-5411	FUEL EXPENSE	63.27	0	333.96	800.00	466.04
10-1-0133-5504	TRAVEL - MEETINGS/EDUCATION	0	20.00	60.00	300.00	240.00
10-1-0133-5801	DUES & SUBSCRIPTIONS	875.00	836.00	3,035.00	5,500.00	2,465.00
10-1-0133-5804	DEPARTMENTAL SUPPLIES	0	208.44	1,266.57	500.00	-766.57
10-1-0133-5805	SAFETY/PROTECTIVE EQUIP.	52.56	0	1,620.74	1,000.00	-620.74
	<b>0133 FLEET MAINTENANCE</b>	<b>28,572.27</b>	<b>38,494.95</b>	<b>207,800.62</b>	<b>432,508.00</b>	<b>224,707.38</b>

# INCOME/EXPENSE REPORT

JANUARY 2025

Account Id	Account Description	Current Period for PY	Current Period	YTD	Budget	Balance
10-1-0134-0000	FACILITY MAINTENANCE	0	0	0	0	0
10-1-0134-1000	SALARIES	13,834.06	10,414.00	74,938.23	115,376.00	40,437.77
10-1-0134-1002	SALARIES - OVERTIME	0	0	76.53	500.00	423.47
10-1-0134-2001	FICA	1,076.18	801.54	5,776.02	10,395.00	4,618.98
10-1-0134-2003	RETIREMENT	1,628.11	1,004.77	9,844.83	28,849.00	19,004.17
10-1-0134-2005	MEDICAL PLANS	6,753.28	951.73	17,753.22	27,600.00	9,846.78
10-1-0134-2006	GROUP LIFE INSURANCE	96.06	50.09	447.57	1,814.00	1,366.43
10-1-0134-2007	DISABILITY INSURANCE	75.19	38.99	411.65	920.00	508.35
10-1-0134-2009	UNEMPLOYMENT INSURANCE	17.16	12.36	12.36	50.00	37.64
10-1-0134-2010	WORKERS COMPENSATION	0	0	1,811.00	2,850.00	1,039.00
10-1-0134-2012	UNIFORMS	0	0	203.70	600.00	396.30
10-1-0134-2013	CLOTHING ALLOWANCE	0	0	0	1,200.00	1,200.00
10-1-0134-3004	REPAIRS & MAINTENANCE	3,579.55	214,937.59	259,264.78	176,000.00	-83,264.78
10-1-0134-3015	ENGINEERING	0	0	13,305.00	10,000.00	-3,305.00
10-1-0134-5100	ELECTRICAL SERVICE	986.50	5,625.72	16,664.57	15,000.00	-1,664.57
10-1-0134-5102	HEATING	1,134.98	1,078.21	1,706.93	7,000.00	5,293.07
10-1-0134-5309	PROPERTY INSURANCE	0	0	10,971.00	8,500.00	-2,471.00
10-1-0134-5405	CLEANING/JANITORIAL SUPPLIES	479.54	58.99	2,658.02	7,500.00	4,841.98
10-1-0134-5408	VEHICLE & EQUIP. MAINTENANCE	0	791.91	932.16	600.00	-332.16
10-1-0134-5411	FUEL EXPENSE	97.77	151.33	798.69	800.00	1.31
10-1-0134-5805	SAFETY/PROTECTIVE EQUIP.	0	780.00	1,405.35	600.00	-805.35
10-1-0134-7009	CAPITAL OUTLAY	4,987.00	0	48,821.94	520,000.00	471,178.06
10-1-0134-7804	DEBT SERVICE	90,168.83	0	82,551.57	163,284.00	80,732.43
	<b>0134 FACILITY MAINTENANCE</b>	<b>124,914.21</b>	<b>236,697.23</b>	<b>550,355.12</b>	<b>1,099,438.00</b>	<b>549,082.88</b>

# INCOME/EXPENSE REPORT

JANUARY 2025

Account Id	Account Description	Current Period for PY	Current Period	YTD	Budget	Balance
10-1-0450-0000	PARKS AND GROUNDS	0	0	0	0	0
10-1-0450-1000	SALARIES	19,136.62	37,265.82	190,179.54	325,138.00	134,958.46
10-1-0450-1002	SALARIES - OVERTIME	0	0	0	2,000.00	2,000.00
10-1-0450-2001	FICA	1,447.62	2,835.43	14,365.46	25,026.00	10,660.54
10-1-0450-2003	RETIREMENT	2,263.12	4,145.99	25,976.72	69,287.00	43,310.28
10-1-0450-2005	MEDICAL PLANS	7,580.06	3,253.56	33,685.27	64,400.00	30,714.73
10-1-0450-2006	GROUP LIFE INSURANCE	133.57	180.32	1,137.41	4,355.00	3,217.59
10-1-0450-2007	DISABILITY INSURANCE	87.54	139.87	1,026.11	1,430.00	403.89
10-1-0450-2009	UNEMPLOYMENT INSURANCE	23.39	40.98	52.39	70.00	17.61
10-1-0450-2010	WORKERS COMPENSATION	0	0	2,937.00	5,820.00	2,883.00
10-1-0450-2011	CELL PHONE ALLOWANCE	0	40.00	160.00	0.00	-160.00
10-1-0450-2012	UNIFORMS	0	0	0	2,500.00	2,500.00
10-1-0450-2013	CLOTHING ALLOWANCE	0	0	0	1,800.00	1,800.00
10-1-0450-3004	REPAIRS & MAINTENANCE	916.28	17,691.41	54,594.68	105,000.00	50,405.32
10-1-0450-5100	ELECTRICAL SERVICE	1,278.15	2,761.71	13,862.36	25,000.00	11,137.64
10-1-0450-5203	TELECOMMUNICATIONS	477.18	493.45	4,438.92	5,720.00	1,281.08
10-1-0450-5204	CELLULAR/MOBILE COMMUNICATION	0	0	0	480.00	480.00
10-1-0450-5309	PROPERTY INSURANCE	0	0	3,585.00	2,600.00	-985.00
10-1-0450-5408	VEHICLE & EQUIP. MAINTENANCE	237.50	861.74	5,364.59	8,000.00	2,635.41
10-1-0450-5411	FUEL EXPENSE	69.21	841.03	3,924.00	8,000.00	4,076.00
10-1-0450-5504	TRAVEL - MEETINGS/EDUCATION	0	666.54	728.93	2,000.00	1,271.07
10-1-0450-5803	HEPATITIS SHOTS/DRUG TEST/DMV	91.00	0	0	0.00	0.00
10-1-0450-5804	DEPARTMENTAL SUPPLIES	0	0	0	250.00	250.00
10-1-0450-5805	SAFETY/PROTECTIVE EQUIP.	0	0	238.41	1,000.00	761.59
10-1-0450-7009	CAPITAL OUTLAY	0	173,126.00	511,871.57	1,056,500.00	544,628.43
	<b>0450 PARKS AND GROUNDS</b>	<b>33,741.24</b>	<b>244,343.85</b>	<b>868,128.36</b>	<b>1,716,376.00</b>	<b>848,247.64</b>



## INCOME/EXPENSE REPORT

JANUARY 2025

Account Id	Account Description	Current Period for PY	Current Period	YTD	Budget	Balance
10-1-0451-0000	LIBRARY	0	0	0	0	0
10-1-0451-3004	REPAIRS & MAINTENANCE	0	645.84	12,850.04	12,850.04	0.00
10-1-0451-5100	ELECTRICAL SERVICE	736.91	765.72	7,474.05	13,000.00	5,525.95
10-1-0451-5102	HEATING	766.87	755.68	1,062.13	5,149.96	4,087.83
	<b>0451 LIBRARY</b>	<b>1,503.78</b>	<b>2,167.24</b>	<b>21,386.22</b>	<b>31,000.00</b>	<b>9,613.78</b>

# INCOME/EXPENSE REPORT

JANUARY 2025

Account Id	Account Description	Current Period for PY	Current Period	YTD	Budget	Balance
10-1-0920-0000	COMMUNITY DEVELOPMENT	0	0	0	0	0
10-1-0920-5606	REGIONAL PLANNING COMMISSION	0	0	7,603.20	7,604.00	0.80
10-1-0920-5607	REGIONAL AIRPORT	0	0	25,000.00	25,000.00	0.00
10-1-0920-5608	SOUTH HILL CDA	0	0	50,000.00	50,000.00	0.00
10-1-0920-5609	COMMUNITY DEVELOPMENT	0	1,200.00	26,237.97	40,905.00	14,667.03
10-1-0920-5610	CDA FACILITIES REPAIRS/MAINTENANCE	256.27	0	0	0.00	0.00
10-1-0920-5611	MECKLENBURG COUNTY PUBLIC LIBRARY	0	0	0	7,610.00	7,610.00
10-1-0920-5612	SOUTHSIDE RESCUE SQUAD	0	0	150,000.00	150,000.00	0.00
10-1-0920-5614	CHAMBER OF COMMERCE/SHOPS OF SOUTH HILL	0	0	175,000.00	175,000.00	0.00
10-1-0920-5615	THE COLONIAL CENTER	0	0	0	15,000.00	15,000.00
10-1-0920-5616	SOUTH HILL VOLUNTEER FIRE DEPARTMENT	0	0	774,736.00	1,000,000.00	225,264.00
10-1-0920-5618	LAB BUS	0	0	0	43,497.00	43,497.00
10-1-0920-5620	BUSINESS EDUCATION PARTNERSHIP	0	0	4,000.00	4,000.00	0.00
10-1-0920-5622	SOUTH HILL REVITALIZATION	0	0	25,000.00	50,000.00	25,000.00
10-1-0920-5623	SOUTHERN VA FOOD HUB	0	0	12,000.00	12,000.00	0.00
10-1-0920-5626	COLONIAL CENTER - VCA GRANT AND MATCH	0	0	0	9,000.00	9,000.00
10-1-0920-5629	ROANOKE RIVER RAILS TO TRAILS	0	0	500.00	500.00	0.00
10-1-0920-5630	MECKLENBURG COUNTY SENIOR CITIZENS	0	0	2,500.00	2,500.00	0.00
10-1-0920-7009	CAPITAL OUTLAY	0	0	0	591,000.00	591,000.00
	<b>0920 COMMUNITY DEVELOPMENT</b>	<b>256.27</b>	<b>1,200.00</b>	<b>1,252,577.17</b>	<b>2,183,616.00</b>	<b>931,038.83</b>
	<b>GENERAL FUND Expenditure Totals</b>	<b>875,929.34</b>	<b>1,475,023.72</b>	<b>7,630,080.19</b>	<b>17,718,378.00</b>	<b>10,088,297.81</b>

# INCOME/EXPENSE REPORT

JANUARY 2025

Account Id	Account Description	Current Period for PY	Current Period	YTD	Budget	Balance
30-2-5000-0001	WATER SALES	138,446.20	0.00	870,047.17	1,648,000.00	-777,952.83
30-2-5000-0002	WATER CONNECTION FEES	0	0	18,000.00	16,000.00	2,000.00
30-2-5000-0004	SEWAGE TREATMENT/LACROSSE	8,651.67	0	25,926.86	40,000.00	-14,073.14
30-2-5000-0005	SEWAGE TREATMENT/BRODNAX	2,308.86	0	7,335.84	20,000.00	-12,664.16
30-2-5000-0006	PENALTIES-PAST DUE SALES	6,752.17	0	30,295.44	75,000.00	-44,704.56
30-2-5000-0007	INTEREST ON DEPOSITS	42,503.32	0	65,721.43	100,000.00	-34,278.57
30-2-5000-0008	WWTP EXPANSION PAYMENT/LACROSSE	1,455.90	1,455.90	10,191.30	17,470.00	-7,278.70
30-2-5000-0009	WWTP EXPANSION PAYMENT/BRODNAX	727.95	727.95	5,095.65	8,735.00	-3,639.35
30-2-5000-0010	SEPTIC TANK HAULERS FEE	4,245.10	9,522.44	85,325.15	60,000.00	25,325.15
30-2-5000-0011	SET UP FEE - BULK WATER	0	0	20.00	200.00	-180.00
30-2-5000-0013	CUT ON / TRANSFER FEES	4,920.00	0	30,280.00	50,000.00	-19,720.00
30-2-5000-0016	LEACHATE TREATMENT	58,183.52	0	69,532.71	425,000.00	-355,467.29
30-2-5000-0019	TRANSFER FROM FUND BALANCE (ARPA)	0	0	0	1,154,193.00	-1,154,193.00
30-2-5000-0020	TRANSFER FROM FUND BALANCE	0	0	0	1,536,829.00	-1,536,829.00
30-2-5000-0021	TRANSFER FROM GENERAL FUND	0	0	0	3,938,048.00	-3,938,048.00
30-2-5000-0025	MISCELLANEOUS INCOME	0	6,693.23	57,264.39	2,000.00	55,264.39
30-2-5000-0031	SEWER SALES	124,613.44	0	748,541.95	1,472,000.00	-723,458.05
30-2-5000-0032	SEWER CONNECTION FEES	0	0	9,000.00	24,000.00	-15,000.00
30-2-5000-0492	VDH LEAD SERVICE LINE INVENTORY GRANT	0	0	0	100,000.00	-100,000.00
30-2-5000-0493	AMERICAN RESCUE PLAN SEWER COLL GRANT	0	0	0	492,580.00	-492,580.00
30-2-5000-0497	CONSTRUCTION CONTRIBUTION	0	0	0	3,560,000.00	-3,560,000.00
30-2-5000-0580	SALE OF PROPERTY	0	0	0	15,000.00	-15,000.00
<b>WATER &amp; SEWER FUND Revenue Totals</b>		<b>392,808.13</b>	<b>18,399.52</b>	<b>2,032,577.89</b>	<b>14,755,055.00</b>	<b>-12,722,477.11</b>

# INCOME/EXPENSE REPORT

JANUARY 2025

Account Id	Account Description	Current Period for PY	Current Period	YTD	Budget	Balance
30-0-0000-0000	WATER & SEWER FUND	0	0	0	0	0
30-1-6000-0000	WATER DISTRIBUTION SYSTEMS	0	0	0	0	0
30-1-6000-1000	SALARIES	6,296.12	14,412.03	59,301.82	142,030.00	82,728.18
30-1-6000-1002	SALARIES - OVERTIME	627.81	1,798.47	3,164.36	9,000.00	5,835.64
30-1-6000-1010	INCENTIVE	0	0	0	9,700.00	9,700.00
30-1-6000-2001	FICA	526.49	1,234.17	4,747.10	12,296.00	7,548.90
30-1-6000-2003	RETIREMENT	723.99	1,817.11	9,516.63	30,267.00	20,750.37
30-1-6000-2005	MEDICAL PLANS	2,913.03	1,179.27	12,185.35	27,600.00	15,414.65
30-1-6000-2006	GROUP LIFE INSURANCE	43.93	69.67	345.77	1,903.00	1,557.23
30-1-6000-2007	DISABILITY INSURANCE	41.60	62.14	387.56	530.00	142.44
30-1-6000-2009	UNEMPLOYMENT INSURANCE	8.59	17.42	19.50	30.00	10.50
30-1-6000-2010	WORKERS COMPENSATION	0	0	1,408.00	3,590.00	2,182.00
30-1-6000-2012	UNIFORMS	0	0	0	1,600.00	1,600.00
30-1-6000-2013	CLOTHING ALLOWANCE	0	0	0	600.00	600.00
30-1-6000-3004	REPAIRS AND MAINTENANCE	12,044.05	19,454.97	81,321.81	152,994.00	71,672.19
30-1-6000-3010	CONTRACT/TESTING SERVICES	291.39	2,530.40	4,967.60	6,500.00	1,532.40
30-1-6000-3015	ENGINEERING	0	0	0	5,000.00	5,000.00
30-1-6000-5100	ELECTRICAL SERVICE	263.17	334.73	2,911.48	3,500.00	588.52
30-1-6000-5203	TELECOMMUNICATIONS	0	308.68	1,498.54	1,200.00	-298.54
30-1-6000-5309	PROPERTY INSURANCE	0	0	6,371.00	6,600.00	229.00
30-1-6000-5408	VEHICLE & EQUIP. MAINTENANCE	331.64	0	2,083.88	2,500.00	416.12
30-1-6000-5411	FUEL EXPENSE	283.53	292.05	1,628.18	5,000.00	3,371.82
30-1-6000-5413	VA DEPT OF HEALTH FEES	0	0	7,842.00	8,000.00	158.00
30-1-6000-5504	TRAVEL - MEETINGS/EDUCATION	0	0	500.00	2,000.00	1,500.00
30-1-6000-5700	WATER TANK MAINTENANCE	0	0	76,116.61	80,000.00	3,883.39
30-1-6000-5804	DEPARTMENTAL SUPPLIES	0	0	0	200.00	200.00
30-1-6000-5805	SAFETY/PROTECTIVE EQUIP.	0	0	300.00	600.00	300.00
30-1-6000-5806	BUSINESS INCENTIVE EXPENSE	0	0	0	100,000.00	100,000.00
30-1-6000-5807	NORTHSIDE INFRASTRUCTURE	0	0	1,585.01	4,450,000.00	4,448,414.99
30-1-6000-5897	AMERICAN RESCUE PLAN ACT EXPENSES	7,759.00	0	812,534.19	400,000.00	-412,534.19
30-1-6000-7009	CAPITAL OUTLAY	0	18,150.60	249,935.60	1,222,500.00	972,564.40
30-1-6000-7050	WATER PURCHASES - RRSA	84,258.68	83,891.89	583,342.19	1,300,000.00	716,657.81
30-1-6000-7804	DEBT SERVICE	201,824.94	0	133,506.01	365,478.00	231,971.99
	<b>6000 WATER DISTRIBUTION SYSTEMS</b>	<b>318,237.96</b>	<b>145,553.60</b>	<b>2,057,520.19</b>	<b>8,351,218.00</b>	<b>6,293,697.81</b>
30-1-6040-8600	TRANSFER TO OTHER FUNDS	6,675.00	0	0	81,250.00	81,250.00
	<b>6040 Total</b>	<b>6,675.00</b>	<b>0.00</b>	<b>0.00</b>	<b>81,250.00</b>	<b>81,250.00</b>

# INCOME/EXPENSE REPORT

JANUARY 2025

Account Id	Account Description	Current Period for PY	Current Period	YTD	Budget	Balance
30-1-6050-0000	SEWER COLLECTION SYSTEM	0	0	0	0	0
30-1-6050-1000	SALARIES	9,971.24	15,132.58	84,674.87	142,030.00	57,355.13
30-1-6050-1002	SALARIES - OVERTIME	1,193.75	2,025.03	4,362.36	9,000.00	4,637.64
30-1-6050-2001	FICA	837.46	1,299.10	6,714.48	11,554.00	4,839.52
30-1-6050-2003	RETIREMENT	1,196.91	1,932.29	13,072.78	30,267.00	17,194.22
30-1-6050-2005	MEDICAL PLANS	3,352.73	1,230.61	15,607.35	27,600.00	11,992.65
30-1-6050-2006	GROUP LIFE INSURANCE	68.95	73.14	507.82	1,903.00	1,395.18
30-1-6050-2007	DISABILITY INSURANCE	45.01	47.28	396.50	530.00	133.50
30-1-6050-2009	UNEMPLOYMENT INSURANCE	13.63	18.37	20.00	30.00	10.00
30-1-6050-2010	WORKERS COMPENSATION	0	0	580.00	1,410.00	830.00
30-1-6050-2012	UNIFORMS	0	0	0	1,600.00	1,600.00
30-1-6050-2013	CLOTHING ALLOWANCE	0	0	0	600.00	600.00
30-1-6050-3004	REPAIRS & MAINTENANCE	7,004.63	18,849.60	83,700.83	110,000.00	26,299.17
30-1-6050-3015	ENGINEERING	2,190.96	3,288.00	11,637.00	20,000.00	8,363.00
30-1-6050-5100	ELECTRICAL SERVICE	2,793.44	3,349.29	20,501.30	30,000.00	9,498.70
30-1-6050-5203	TELECOMMUNICATIONS	0	80.02	280.07	500.00	219.93
30-1-6050-5309	PROPERTY INSURANCE	0	0	4,120.00	5,500.00	1,380.00
30-1-6050-5408	VEHICLE & EQUIP. MAINTENANCE	684.30	742.52	6,131.75	12,000.00	5,868.25
30-1-6050-5411	FUEL EXPENSE	701.57	1,011.66	6,975.97	10,000.00	3,024.03
30-1-6050-5504	TRAVEL - MEETINGS/EDUCATION	0	0	0	3,800.00	3,800.00
30-1-6050-5804	DEPARTMENTAL SUPPLIES	0	483.59	483.59	200.00	-283.59
30-1-6050-5805	SAFETY/PROTECTIVE EQUIP.	0	0	0	600.00	600.00
30-1-6050-5806	NORTHEAST SEWER PROJECT	0	0	2,873.04	0.00	-2,873.04
30-1-6050-5897	AMERICAN RESCUE PLAN ACT EXPENSES	0	0	11,170.98	0.00	-11,170.98
30-1-6050-7009	CAPITAL OUTLAY	2,260.00	135,292.25	290,675.85	4,041,643.00	3,750,967.15
30-1-6050-7804	DEBT SERVICE	300,345.96	0	263,992.49	543,886.00	279,893.51
	<b>6050 SEWER COLLECTION SYSTEM</b>	<b>332,660.54</b>	<b>184,855.33</b>	<b>828,479.03</b>	<b>5,004,653.00</b>	<b>4,176,173.97</b>
30-1-6940-8600	TRANSFER TO OTHER FUNDS	6,675.00	0	0	81,250.00	81,250.00
	<b>6940 Total</b>	<b>6,675.00</b>	<b>0.00</b>	<b>0.00</b>	<b>81,250.00</b>	<b>81,250.00</b>

# INCOME/EXPENSE REPORT

JANUARY 2025

Account Id	Account Description	Current Period for PY	Current Period	YTD	Budget	Balance
30-1-7000-0000	WASTEWATER TREATMENT PLANT	0	0	0	0	0
30-1-7000-1000	SALARIES	21,687.48	34,729.85	186,566.23	329,172.00	142,605.77
30-1-7000-1002	SALARIES - OVERTIME	0	0	236.44	2,000.00	1,763.56
30-1-7000-1004	SALARIES - PART TIME	759.14	1,012.19	4,048.73	11,000.00	6,951.27
30-1-7000-2001	FICA	1,705.58	2,720.35	14,485.27	26,176.00	11,690.73
30-1-7000-2003	RETIREMENT	2,611.95	4,735.97	32,328.04	70,147.00	37,818.96
30-1-7000-2005	MEDICAL PLANS	6,753.28	1,991.85	27,820.96	46,000.00	18,179.04
30-1-7000-2006	GROUP LIFE INSURANCE	153.06	164.63	1,143.46	4,411.00	3,267.54
30-1-7000-2007	DISABILITY INSURANCE	113.90	121.76	975.85	1,600.00	624.15
30-1-7000-2009	UNEMPLOYMENT INSURANCE	27.89	34.41	34.41	80.00	45.59
30-1-7000-2010	WORKERS COMPENSATION	0	0	2,674.00	4,280.00	1,606.00
30-1-7000-2012	UNIFORMS	0	0	0	300.00	300.00
30-1-7000-2013	CLOTHING ALLOWANCE	0	0	0	1,500.00	1,500.00
30-1-7000-3004	REPAIRS & MAINTENANCE	1,012.82	3,166.24	60,009.79	175,000.00	114,990.21
30-1-7000-3010	CONTRACT/TESTING SERVICES	2,096.10	2,025.80	15,757.20	35,000.00	19,242.80
30-1-7000-3012	LEGAL EXPENSES	0	0	0	20,000.00	20,000.00
30-1-7000-3015	ENGINEERING	0	5,000.00	25,000.00	50,000.00	25,000.00
30-1-7000-5100	ELECTRICAL SERVICE	9,542.15	8,299.78	49,493.89	146,771.00	97,277.11
30-1-7000-5203	TELECOMMUNICATIONS	159.15	365.86	1,678.56	3,950.00	2,271.44
30-1-7000-5309	PROPERTY INSURANCE	0	0	20,481.00	16,800.00	-3,681.00
30-1-7000-5405	CLEANING & JANITORIAL	0	0	234.34	500.00	265.66
30-1-7000-5408	VEHICLE & EQUIP. MAINTENANCE	154.77	0.00	507.62	5,000.00	4,492.38
30-1-7000-5411	FUEL EXPENSE	2,365.45	2,181.83	5,324.94	15,000.00	9,675.06
30-1-7000-5413	DEQ FEES	0	0	10,886.00	11,000.00	114.00
30-1-7000-5415	CHEMICALS	0	0	4,439.00	22,000.00	17,561.00
30-1-7000-5416	LAB SUPPLIES	0	0	5,792.62	11,000.00	5,207.38
30-1-7000-5419	DISPOSAL EXPENSE	7,805.50	6,907.79	25,024.10	60,000.00	34,975.90
30-1-7000-5504	TRAVEL - MEETINGS/EDUCATION	212.52	102.00	1,087.65	7,000.00	5,912.35
30-1-7000-5804	DEPARTMENTAL SUPPLIES	81.67	444.57	1,012.07	2,000.00	987.93
30-1-7000-5805	SAFETY/PROTECTIVE EQUIP.	99.99	0	265.83	2,000.00	1,734.17
30-1-7000-7009	CAPITAL OUTLAY	0	0	0	40,000.00	40,000.00
30-1-7000-7804	DEBT SERVICE	64,608.24	0	59,150.28	116,997.00	57,846.72
	<b>7000 WASTEWATER TREATMENT PLANT</b>	<b>121,950.64</b>	<b>74,004.88</b>	<b>556,458.28</b>	<b>1,236,684.00</b>	<b>680,225.72</b>
	<b>WATER &amp; SEWER FUND Expenditure Totals</b>	<b>786,199.14</b>	<b>404,413.81</b>	<b>3,442,457.50</b>	<b>14,755,055.00</b>	<b>11,312,597.50</b>

Items for Approval

Town Council Meeting

February 10, 2025

1. Town Manager Report
  - a. Schedule Public Hearing – Regional Industrial Facility Authority
  - b. Ratify Petition for Special Election
  - c. South Hill Volunteer Fire Department – Request for Street Closure
  - d. Town Hall Update

# Agenda Item A

To: Mayor and Town Council  
From: Town Manager  
Date: February 10, 2025  
Re: Schedule Public Hearing – Regional Industrial Facility Authority

As outlined in the Town's Comprehensive Plan, Town staff, in collaboration with County staff and the South Hill Industrial Development Authority, have been working diligently to identify a new site for an industrial park. In an effort to enhance economic development projects on a regional and cooperative basis while working towards the development of a new industrial park, staff has worked closely with Mecklenburg County and legal counsel in the development of the Route 58 Activation Regional Industrial Facility Authority (RIFA), to include the approval of the Member Locality Participation Agreement.

The next step in the process is for each participating locality to hold a public hearing and adopt an ordinance to approve the creation of the RIFA.

## **Recommended Motion**

I move to schedule a public hearing on the adoption of an ordinance to approve the creation of the Route 58 Activation Regional Industrial Facility Authority.



# Agenda Item B

To: Mayor and Town Council  
From: Town Manager  
Date: February 10, 2025  
Re: Petition for Special Election

A special election will be held on November 4, 2025 to fill the remainder of the term, expiring December 31, 2026, of the Town Council seat vacated when Councilor Mike Moody assumed the role as Mayor on January 1, 2025. The Town Attorney filed the petition for special election with the Circuit Court Clerk as per the Code of Virginia.

## **Recommended Motion**

I move to ratify and approve the petition filed by the Town Attorney for the special election.

**VIRGINIA: IN THE CIRCUIT COURT FOR MECKLENBURG COUNTY**

IN THE MATTER OF:

SPECIAL ELECTION TO FILL  
VACANCY IN THE SOUTH HILL  
TOWN COUNCIL  
FOR A TERM ENDING  
DECEMBER 31, 2026

)  
)  
)  
)  
)  
)  
)

Case No. CL 25-76

**WRIT OF SPECIAL ELECTION**

This day came the Town Council of the Town of South Hill, Virginia, by and through the Town Attorney, upon its petition that the Circuit Court of Mecklenburg County order a special election pursuant to Virginia Code §§ 24.2-226.

It appearing to the Court that W.M. Moody has resigned his elected position as a member of the Town Council of the Town of South Hill, Virginia effective January 1, 2025, because he was elected Mayor of the Town of South Hill, Virginia, therefore creating a vacancy in the Ward 2 seat of the Town Council of the Town of South Hill, Virginia as of January 1, 2025.

It further appearing that the date of November 4, 2025, complies with the requirements of Virginia Code §§ 24.2-226, 24.2-228 and 24.2-682 to fill a vacancy in the Ward 2 seat of the Town Council of the Town of South Hill, Virginia.


It is accordingly ADJUDGED, ORDERED and DECREED that a special election shall occur on November 4, 2025, to elect a member of Town Council of the Town of South Hill, Virginia to serve out the remaining term of W.M. Moody, which expires on December 31, 2026; and

IT IS FURTHER ORDERED that the Clerk shall transmit a copy of this Writ to the Secretary of the Mecklenburg County Electoral Board, the General Registrar of Mecklenburg County, and the State Board of Elections.

ENTERED this 21<sup>st</sup> day of Jan, 2025.

  
\_\_\_\_\_  
JUDGE

I ASK FOR THIS:



\_\_\_\_\_  
F. Jesse Bausch, Esquire, VSB #44789

Sands Anderson PC

919 East Main Street, Suite 2300 (23219)

P.O. Box 1998

Richmond, Virginia 23218-1998

Telephone: (804) 648-1636

Facsimile: (804) 783-7291

Email: [jbausch@sandsanderson.com](mailto:jbausch@sandsanderson.com)

*Counsel for Town Council of the Town of South Hill, Virginia*

# Agenda Item C

To: Mayor and Town Council  
From: Town Manager  
Date: February 10, 2025  
Re: South Hill Volunteer Fire Department Street Closure Request

South Hill Volunteer Fire Department (SHVFD) is requesting a street closure from the stop light at Atlantic Street to Main Street on Sunday, March 23, 2025 beginning at 8:00 AM until 12:00 PM to conduct downtown Aerial Operations. As information, they will not be flowing water or asking to use any roof tops, and the Fire Department will handle the street closure and reopening.

## **Recommended Motion**

I move to approve the South Hill Volunteer Fire Department's street closure request on Sunday, March 23, 2025 from 8:00 AM to 12:00 PM.



## **ADVANCED AGGRESSIVE AERIAL OPERATIONS By JOHN BURRUSS**

### **DATES**

- FRIDAY, MARCH 21ST, 6:00 PM TO 10:00 PM
- SATURDAY, MARCH 22ND, 8:00 AM TO 5:00 PM
- SUNDAY, MARCH 23RD, 8:00 AM TO 5:00 PM  
(\*3-DAY PROGRAM)

### **LOCATION**

SOUTH HILL VOLUNTEER FIRE DEPARTMENT  
114 NORTH BRUNSWICK AVE.  
SOUTH HILL, VIRGINIA 23970

### **COURSE CONTACT**

KENDALL KELLY - (434) 865-3269

### **COURSE INFORMATION**

**\*YOU MUST REGISTER BEFORE THE  
DEADLINE TO ATTEND THE PROGRAM!\***  
***DEADLINE FOR REGISTRATION: FEBRUARY 19TH!***

DINNER WILL BE PROVIDED AT 6:00 PM ON  
FRIDAY. DURING THE COURSE, A WORKING  
LUNCH WILL BE PROVIDED ON BOTH  
SATURDAY AND SUNDAY.

### **PERSONAL PROTECTIVE EQUIPMENT (REQUIRED)**

HELMET, GLOVES, EYE PROTECTION, LONG  
PANTS W/ CLOSED-TOE SHOES & TRAFFIC VEST.

Reports to Accept as Presented

Town Council Meeting

February 10, 2025

1. Town Manager Report
  - a. Facilities Reservation Calendar
2. Police Report
3. Fire Department Report
4. Municipal Services Report
5. Code Compliance Report
  - a. Monthly Report
  - b. Dilapidated Properties
6. Business Development Report
7. Human Resources Report

## South Hill Facilities Reservation Record 2025

<u>DATE</u>	<u>GROUP</u>	<u>PURPOSE</u>	<u>ATTENDANCE</u>	<u>TIME</u>	<u>VENUE</u>
2/8/2025	VCU CMH	OYSTERFEST FUNDRAISER	200-300	2PM-6PM	SOUTH HILL EXCHANGE
2/22/2025	SOUTH HILL CHAMBER OF COMMERCE	TEAZE CONCERT		ALL DAY	SOUTH HILL EXCHANGE
3/13/2025	SOUTH HILL CHAMBER OF COMMERCE	SUMMER CONCERT - BACK UP FOR WEATHER		ALL DAY	CENTENNIAL AMPHITHEATER & SOUTH HILL EXCHANGE
3/15/2025	THE LONGBEARDS (NICHOLAS BROWN)	FUNDRAISER FOR 501C3 GROUP/ORGANIZATION	500>	3PM	SOUTH HILL EXCHANGE
3/21/2025	MECKLENBURG CANCER ASSOCIATION	SHAGGING FOR A CAUSE			SOUTH HILL EXCHANGE
3/22/2025	MECKLENBURG CANCER ASSOCIATION	SHAGGING FOR A CAUSE		ALL DAY	SOUTH HILL EXCHANGE
3/29/2025	SOUTH HILL CHAMBER OF COMMERCE	BACK UP DATE FOR TEAZE CONCERT		ALL DAY	SOUTH HILL EXCHANGE
4/4/2025	SHVFD LADIES AUXILIARY	HOP & SHOP		ALL DAY	SOUTH HILL EXCHANGE
4/10/2025	SOUTH HILL CHAMBER OF COMMERCE	SUMMER CONCERT - BACK UP FOR WEATHER		ALL DAY	CENTENNIAL AMPHITHEATER & SOUTH HILL EXCHANGE
5/17/2025	SOUTH HILL CHAMBER OF COMMERCE	SUMMER CONCERT - BACK UP FOR WEATHER		ALL DAY	CENTENNIAL AMPHITHEATER & SOUTH HILL EXCHANGE
5/24/2025	INDIA ROGERS	FAMILY REUNION	50	ALL DAY	CENTENNIAL PAVILION
5/31/2025	HATTIE FARRAR	BIRTHDAY PARTY	40	930AM-UNTIL	CENTENNIAL PAVILION
6/12/2025	SOUTH HILL CHAMBER OF COMMERCE	SUMMER CONCERT - BACK UP FOR WEATHER		ALL DAY	CENTENNIAL AMPHITHEATER & SOUTH HILL EXCHANGE
6/21/2025	DETRA MEREDITH	FAMILY REUNION	100-150	10AM-3PM	CENTENNIAL PAVILION
7/19/2025	WHITTLE GROVE BAPTIST CHURCH	CHURCH OUTING	75-100	10AM	CENTENNIAL PAVILION
7/26/2025	ANNETTE RICHARDSON	FAMILY GET TOGETHER	50	2PM-8PM	CENTENNIAL PAVILION
8/3/2025	TOMASINA COOK	FAMILY REUNION	75	9AM	CENTENNIAL PAVILION
8/30/2025	IDA FOUNTAIN/RASELA ZIPPARO	FAMILY REUNION	APPROX. 100	9AM	CENTENNIAL PAVILION
8/31/2025	ANNETTE RICHARDSON	FAMILY GET TOGETHER	50	2PM-8PM	CENTENNIAL PAVILION
9/13/2025	WHITTLE GROVE BAPTIST CHURCH	CHURCH OUTING	75	ALL DAY	CENTENNIAL PAVILION
11/13/2025	R.T. ARNOLD LIBRARY	HOLIDAZY BAZAAR	???	ALL DAY	SOUTH HILL EXCHANGE
11/14/2025	R.T. ARNOLD LIBRARY	HOLIDAY BAZAAR	???	ALL DAY	SOUTH HILL EXCHANGE
11/15/2025	R.T. ARNOLD LIBRARY	HOLIDAY BAZAAR	???	ALL DAY	SOUTH HILL EXCHANGE
???	SOUTHSIDE VA QUAIL FOREVER	BANQUET	200	5PM-10:30PM	SOUTH HILL EXCHANGE

South Hill Facilities Reservation Record 2025

<u>DATE</u>	<u>GROUP</u>	<u>PURPOSE</u>	<u>ATTENDANCE</u>	<u>TIME</u>	<u>VENUE</u>
5/17/2025	SOUTH HILL CHAMBER OF COMMERCE	EVENT	???	ALL DAY	MARKET SQUARE





# South Hill Police Department

103 S. Brunswick Avenue  
South Hill, Virginia 23970



Greg Geist, Chief of Police



Police Report  
January 2025

## Activity:

	Jan 25	Dec 24	Jan 24
• Traffic Stops	129	170	195
• Traffic Summons Issued	94	135	117
• DUI Arrests	5	4	8
• Reportable/Non-Reportable Vehicle Crashes	23	38	21

## Criminal Reports:

○ Larcenies Reported	8	9	18
○ Larcenies Cleared	4	4	15
○ Assaults Reported	7	1	2
○ Assaults Cleared	7	1	2
○ Break Ins Reported	0	2	1
○ Break Ins Cleared	0	2	0
○ Murders	0	0	0
○ Murders Cleared	0	0	0
○ Rapes Reported	0	0	0
○ Rapes Cleared	0	0	0



434-447-3104

Service

Honor



Pride



434-955-2101

Dedication

○ Robberies (Attempts) Reported	0	0	0
○ Clear	0	0	0
○ Arsons Reported	0	0	0
○ Arsons Cleared	0	0	0
○ Other Reportable Offenses	15	25	13
○ All Other Reportable Offenses Cleared	13	16	9

#### **Calls for Service:**

	<b>Jan 25</b>	<b>Dec 24</b>	<b>Jan 24</b>
• Alarms	20	24	26
• Animal Complaints	16	8	18
• Disturbance Calls	21	33	21
• Police Escorts Business/Funeral	20	27	22
• 911 Hang Up Calls/Open Lines	28	34	22
• Vehicle Unlockings	32	21	58
• Vandalisms	3	5	0
• All Other Calls for Service	1078	716	1045
• Total Calls for Service	1218	865	1212
• Property Reported Stolen	\$77876	\$80844	\$46024
• Property Recovered	\$140850	\$144328	\$22957

#### **Miscellaneous:**

• Court	12	0	23
• Training Hours	138	96	221
• Warrants Issued/Served	34	56	61
• Inoperative Vehicles Tagged	25	1	1
• Inoperative vehicles Tagged YTD	25	23	1

#### **Administrative News**

The following completed trainings in January 2025:

- Lt. Tony Solomon – FBI-LEEDA – Youngsville, NC
- Cpl. Russ Inge – Armorer’s Course – Leesburg, Va.
- Sgt. John Childers and Officer Heather McCall – General Investigations – Training Academy, Lynchburg, Va.
- Donna Burch – Highway Safety Grant Application Workshop – Virtual
- Chief Greg Geist, Lt. Tony Solomon, Sgt. Tyler Spillane, Sgt. John Childers, Cpl. Aaron Petrie, Donna Burch – VCIN Security and Privacy – online
- Chief Greg Geist, Lt. Tony Solomon, Sgt. Tyler Spillane – VCIN Limited Access Recertification – online

**Lt. Tony Solomon instructed First Aid and CPR at the training academy.**

**Lidars and Tuning Fork calibrations were completed.**

**The Police Department is in the process of completing the Multi Factor Authentication Compliance as required by VSP.**



**South Hill Volunteer Fire Department**  
114 N. Brunswick Ave, South Hill, Virginia 23970  
(434) 447-8227



★ Service ★ Honor ★ Valor ★ Fortitude ★ Dedication ★

**Second Quarter 24-25 Fire Report**

<b>Activity</b>	<b>October-December</b>	<b>YTD</b>
• Total Alarms	233	471
• In Town	122	229
• County District	107	234
• Out of County	4	8
• Mutual Aid Given	34	58
• Automatic Aid Received	61	100
• Calls Responded to on I -85	37	85
• Current Volunteer Roster	45	45
• Average Member Per Call Response	15	15
• Calls Involving Fire (Structures, Vehicles, Brush, etc.)	30	67
• Assisting EMS	3	7
• MVC's	110	234
• Haz-Mat	8	16
• Rescue Unlocking	3	5
• Severe Weather	13	56
• Other (good intent, wrong location, smoke scares etc.)	43	74
• False Alarms	23	52

**Training**

<b>Category</b>	<b>Hours</b>	<b>Personnel</b>	<b>Volunteer Hours</b>
• Vehicle Extrication	8	20	160
• Apparatus	4	2	8
• Vehicle Shoring	4	19	76
• FFI	24	4	96

**Fundraising**

- Brunswick Stew November 9<sup>th</sup>.
- Engine 71 T-Shirts are currently being sold.
- Henry Raffle Tickets.

## Administrative News

- Tech Rescue gear has been delivered for 7 additional members giving us 20 complete sets. We will be working to secure funding for the other 14 sets this year.
- **Attenuator Truck Update:** The attenuator truck has made a significant positive impact on traffic management and speed control. Since its deployment, members have observed a major improvement in both areas, highlighting the truck's vital role in our operations. As a side note, the attenuator truck has been struck twice since it went into service. Fortunately, these incidents resulted in only cosmetic damages, and no members have been injured. This underscores the importance of the truck in protecting our personnel and ensuring their safety on the job. We will continue to monitor its performance and make any necessary adjustments to maintain its effectiveness. Thank you for your continued support and dedication to our mission.
- **Engine 73:** Experienced pump seal failures, and damage to the rear intake. The unit was sent to Atlantic for extensive repairs. The apparatus is back and in service at a total cost of \$13,640.58.
- **Engine 71 (1986):** Is back in service after several months of down time related to the Nutrien Fire. The Total cost of the repairs to 71 were \$36,710.80.
- **Engine 72:** Has two major oil leaks and will need to go to Cummins for repairs.
- New Exterior LED parking lot lights have been installed on the station.
- The Entire Station has been acid washed and pressure washed.
- **Nutrien Fire Cost:** We are still working with Nutrien to recover some of the associated cost.
- **Large Scale Incidents: A Year of Challenges and Triumphs**

This year, our volunteers have truly been tested, and they have excelled each time. We have responded to three confined space entry calls, two large Haz-Mat incidents, and the Nutrien Fire in downtown South Hill. Our Technical Rescue Calls for Service have increased tremendously over the last two years, a testament to our dedication and the purchase of Rescue 7. Our commitment to excellence and providing you with the best possible services will never change. We are truly blessed by your continuous support. As you can see, your South Hill Volunteers are remarkably busy. We have accomplished so many wonderful things this year because of YOU. Our call volumes are steadily increasing, and continued training, fundraising, and community events continue to strain our volunteers. We want you to know that we will continue to strive for excellence and push to stay successful with you by our side. We know that changes will need to be made very soon to sustain our agency and protect our town. We are willing to work together with you to provide the highest levels of service. Our volunteers continue to say thanks and want to show our gratitude for the support you give this agency daily. We cannot do it without you.

Thank You!

## South Hill Volunteer Fire Department Annual Budget

2024-2025 Actual		Q1-Q4					TOTALS	Remaining	
Account Number	EXPENSES	July	Q1	Q2	Q3	Q4			
	<b>Department</b>	<b>\$ 1,209,272.00</b>					<b>\$ 299,095.49</b>	25%	
10-1-0122-1000	Salaries & Wages FT (3)	\$ 184,804.00	\$ (62,000.00)	\$ (46,201.00)			\$ 76,603.00	41%	Nutrien Fire
10-1-0122-1004	Salaries & Wages PT (2)	\$ 98,000.00	\$ (33,000.00)	\$ (26,400.00)			\$ 38,600.00	39%	Nutrien Fire
10-1-0122-1002	Salaries Overtime	\$ 1,000.00	\$ (127.62)	\$ (304.20)			\$ 568.18	57%	
10-1-0122-2001	Federal & FICA	\$ 25,554.00	\$ (8,600.00)	\$ (6,388.00)			\$ 10,566.00	41%	
10-1-0122-2003	Retirement	\$ 39,644.00	\$ (13,000.00)	\$ (6,500.00)			\$ 20,144.00	51%	
10-1-0122-2005	Medical Plans	\$ 31,760.00	\$ (7,006.88)	\$ (7,386.32)			\$ 17,366.80	55%	
10-1-0122-2006	Group Life Insurance	\$ 3,500.00	\$ (3,100.00)				\$ 400.00	11%	
10-1-0122-2007	Disability Insurance	\$ 2,000.00	\$ (1,480.00)				\$ 520.00	26%	
10-1-0122-2009	Unemployment Insurance	\$ 1,010.00	\$ (1,000.00)				\$ 10.00	1%	
10-1-0122-2010	Workers Compensation	\$ 21,000.00	\$ (14,864.00)	\$ (816.00)			\$ 5,320.00	25%	
10-1-0122-2011	Cell Phone Allowance	\$ 1,000.00	\$ (240.00)	\$ (240.00)			\$ 520.00	52%	
10-1-0122-2012	Uniforms	\$ 8,000.00	\$ (3,657.89)	\$ (3,442.14)			\$ 899.97	11%	
10-1-0122-3004	Repairs/Maintenance Station	\$ 35,000.00	\$ (5,022.32)	\$ (12,650.10)			\$ 17,327.58	50%	
10-1-0122-7005	Vending Expense	\$ 2,000.00	\$ (625.85)	\$ (712.82)			\$ 661.33	33%	
10-1-0122-7000	Volunteer Supplies	\$ 2,500.00	\$ (477.59)	\$ (364.78)			\$ 1,657.63	66%	
10-1-0122-2014	Gym Repairs/Maintenance	\$ 2,500.00	\$ (112.52)	\$ (304.11)			\$ 2,083.37	83%	
10-1-0122-3006	Office Equipment/Maintenance	\$ 12,000.00	\$ (3,802.02)	\$ (2,574.73)			\$ 5,623.25	47%	
10-1-0122-7047	Personal Protective Equipment	\$ 45,000.00	\$ (14,952.68)	\$ (16,164.72)			\$ 13,882.60	31%	Nutrien Fire
10-1-0122-5505	PPE Testing	\$ 6,500.00	\$ (8,887.88)	\$ (225.31)			-\$ 2,613.19	-40%	Nutrien Fire
10-1-0122-5506	Medical Supplies	\$ 2,500.00	\$ (440.72)	\$ (314.78)			\$ 1,744.50	70%	
10-1-0122-4010	Professional Services	\$ 12,000.00	\$ (2,750.40)	\$ (2,250.00)			\$ 6,999.60	58%	
10-1-0122-3012	Legal	\$ 1,500.00	\$ (320.00)	\$ (311.74)			\$ 868.26	58%	
10-1-0122-2014	Bank Fees	\$ 1,200.00	\$ (165.50)	\$ (285.40)			\$ 749.10	62%	
10-1-0122-5100	Electrical Service	\$ 22,000.00	\$ (4,101.03)	\$ (8,139.84)			\$ 9,759.13	44%	
10-1-0122-5102	Heating/Natural Gas	\$ 3,800.00	\$ (495.11)	\$ (509.64)			\$ 2,795.25	74%	
10-1-0122-5203	Telecommunications	\$ 3,800.00	\$ (825.54)	\$ (1,269.68)			\$ 1,704.78	45%	
10-1-0122-5309	Property Insurance	\$ 49,000.00	\$ (45,226.00)	\$ (123.40)			\$ 3,650.60	7%	
10-1-0122-5310	Accident & Sickness	\$ 10,000.00	\$ (7,124.00)				\$ 2,876.00	29%	
10-1-0122-5405	Cleaning/Janitorial Supplies	\$ 4,000.00	\$ (1,156.25)	\$ (1,014.03)			\$ 1,829.72	46%	
10-1-0122-5408	Vehicle & Equipment Maintenance	\$ 100,000.00	\$ (38,322.12)	\$ (55,478.82)			\$ 6,199.06	6%	Nutrien Fire
10-1-0122-7007	Shop Tools/Equipment	\$ 3,500.00	\$ (2,780.30)	\$ (576.14)			\$ 143.56	4%	
10-1-0122-7010	Haz-Mat Supplies	\$ 5,000.00	\$ (11,982.33)	\$ (425.00)			-\$ 7,407.33	-148%	Nutrien Fire
10-1-0122-5411	Fuel Expense	\$ 30,000.00	\$ (4,989.11)	\$ (5,070.15)			\$ 19,940.74	66%	Nutrien Fire
10-1-0122-5504	Travel/Meetings & Education	\$ 5,000.00	\$ (2,975.57)	\$ (1,225.28)			\$ 799.15	16%	
10-1-0122-5807	J.E. Crowder Scholarship	\$ 1,500.00	\$ (100.00)				\$ 1,400.00	93%	
10-1-0122-5604	Contribution Fire Calls	\$ 140,000.00	\$ (62,910.00)	\$ (71,595.00)			\$ 5,495.00	4%	
10-1-0122-5803	Annual Physicals/Testing	\$ 8,500.00	\$ (430.22)				\$ 8,069.78	95%	
10-1-0122-5804	Departmental Supplies/Mailing	\$ 2,000.00	\$ (183.71)	\$ (553.84)			\$ 1,262.45	63%	
10-1-0122-5201	Office Supplies	\$ 2,500.00	\$ (525.82)	\$ (317.64)			\$ 1,656.54	66%	
10-1-0122-5805	Safety	\$ 2,500.00	\$ (438.07)	\$ (1,071.91)			\$ 990.02	40%	
10-1-0122-6504	Training	\$ 6,000.00	\$ (2,100.00)	\$ (643.22)			\$ 3,256.78	54%	
10-1-0122-1010	Prevention/Public Education	\$ 8,000.00	\$ (4,198.00)	\$ (940.14)			\$ 2,861.86	36%	
10-1-0122-5808	Communications Equipment	\$ 10,000.00	\$ (699.78)	\$ (3,774.75)			\$ 5,525.47	55%	
10-1-0122-7008	Apparatus Payments	\$ 180,000.00	\$ (180,000.00)				\$ -	0%	
10-1-0122-7009	Capital Outlay	\$ 50,000.00	\$ (40,628.24)	\$ (6,487.28)			\$ 2,884.48	6%	
10-1-0122-6803	DirecTV	\$ 2,500.00	\$ (552.72)	\$ (558.14)			\$ 1,389.14	56%	
10-1-0122-5801	Dues/Subscriptions	\$ 1,500.00	\$ (189.91)	\$ (1,294.55)			\$ 15.54	1%	
10-1-0122-6807	Ladies Auxiliary	\$ 1,200.00	\$ (504.00)	\$ (340.17)			\$ 355.83	30%	
10-1-0122-6809	Childrens Party/Events	\$ 2,800.00	\$ (404.24)	\$ (2,199.71)			\$ 196.05	7%	
10-1-0122-6811	Christmas/Awards/Banquet	\$ 12,000.00	\$ (4,000.00)	\$ (8,801.49)			-\$ 801.49	-7%	
10-1-0122-5407	Billing Services Haz-Mat	\$ 2,200.00	\$ (112.20)	\$ (342.40)			\$ 1,745.40	79%	

# Agenda Item A

To: Mayor and Town Council  
From: Director of Municipal Services  
Date: February 10, 2025  
Re: Municipal Services Projects

The Town was awarded a grant by VDH to assist with the completion and implementation of the Lead and Copper inventory. Work continues to complete the request for reimbursement.

The contractor has completed the six inch water line installation. The installation of the new service lines to each meter has gotten off to a very slow start. Multiple water leaks, equipment breakdowns, and winter weather has not allowed crews to install the service lines in a timely manner.

Water leaks continued to be an issue and were repaired during the month, on small lines and older lines.

Numerous tons of salt was put down on the Town streets due to the winter weather for two separate events.

Easement agreements are being sought for the stormwater project at Franklin and Windsor Street, and for the Northeast water line project from Thompson Street to Alpine Road. Once easements are obtained, the projects can move to the bidding phase and then construction.

This item is for Council information only. No action is required.

PERMIT AND INSPECTION REPORT FOR : January 2025

	INSPECTIONS	PERMITS	FEES
BUILDING	23	4	\$24,058.23
MECHANICAL	3	3	\$127.50
PLUMBING	4	5	\$137.70
ELECTRICAL	11	9	\$312.30
FIRE PROT	3	0	\$0.00
SIGN	1	2	\$249.90
LAND DIST	0	1	\$51.00
<b>TOTALS</b>	<b>45</b>	<b>24</b>	<b>\$24,936.63</b>

RECAP OF EXEMPT PERMITS:

TYPE OF PERMIT	\$ THIS MONTH	\$ YTD
UEZ	\$0.00	\$0.00
REHAB	\$0.00	\$0.00
GENERAL	\$0.00	\$0.00

<b>WORK VALUE</b>	<b>\$5,293,615.00</b>	<b>\$5,293,615.00</b>
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<b>FYTD</b>	<b>Fees</b>	<b>\$39,519.41</b>	<b>Work Value</b>	<b>\$9,080,664.37</b>
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## **NEW BUSINESSES IN TOWN OF SOUTH HILL**

**1/1/2025 – 1/31/2025**

Single Output – 935 W. Atlantic Ave. – Retail

Pomp Boys Motors – 200 W Danville St. – Automotive Dealership & Repairs

Marino's Pizza (New Owners) – 202 E Atlantic St. – Quick Service Food

Deacon Jones Honda of South Hill – 1121 E Atlantic St. – Automobile Dealership

Deacon Jones CDJR of South Hill – 1123 E Atlantic St. – Automobile Dealership

South Hill Submission Grappling – 110 W Danville St. – Jiu Jitsu School

Range: First to Last			Range of Building Codes: First to Last		
Activity Date Range: 01/01/25 to 01/31/25			Activity Type Range: First to Last		
Application Id	Insrt/Dc-Blk/Lot	Property Location	Owner Name	Phone	Permit No
Building Code	Activity Type	Inspector	Date	Start Time	End Time
			Actual Time	Status	
5922	097000-13-001	260 BUTTS STREET	MICROSOFT CORPORATION		24-00091
BUILDING	SLAB INS	01/02/25		PASS	
BUILDING	ELE ROUGH IN	01/08/25		PASS	
BUILDING	ELE ROUGH IN	01/08/25		PASS	
BUILDING	ELE ROUGH IN	01/08/25		PASS	
BUILDING	SLAB INS	01/09/25		PASS	
BUILDING	ELE ROUGH IN	01/10/25		PASS	
BUILDING	SLAB INS	01/10/25		PASS	
BUILDING	FOUNDATION INS	01/15/25		PASS	
BUILDING	FOUNDATION INS	01/16/25		PASS	
BUILDING	FOUNDATION INS	01/16/25		PASS	
BUILDING	SLAB INS	01/17/25		PASS	
BUILDING	SLAB INS	01/22/25		PASS	
BUILDING	SLAB INS	01/24/25		PASS	
BUILDING	SLAB INS	01/24/25		PASS	
BUILDING	SLAB INS	01/27/25		PASS	
BUILDING	SLAB INS	01/27/25		PASS	
BUILDING	ELE ROUGH IN	01/27/25		PASS	
BUILDING	ELE ROUGH IN	01/27/25		PASS	
BUILDING	ELE ROUGH IN	01/28/25		PASS	
BUILDING	SLAB INS	01/30/25		PASS	
5951	097000-13-001	260 BUTTS ST	MICROSOFT CORPORATION		24-00120
ELECTRICAL	ELE ROUGH IN	01/09/25		PASS	
ELECTRICAL	ELE ROUGH IN	01/15/25		PASS	
ELECTRICAL	ELE ROUGH IN	01/17/25		PASS	
ELECTRICAL	ELE ROUGH IN	01/21/25		PASS	
ELECTRICAL	ELE ROUGH IN	01/21/25		PASS	
6008	097000-13-001	260 BUTTS ST	MICROSOFT CORPORATION		24-00180
FIRE	HYDOR TEST	01/10/25		PASS	
FIRE	HYDOR TEST	01/15/25		PASS	
FIRE	HYDOR TEST	01/20/25		PASS	
6039	078A06-19-039	809 FOREST LANE	PATEL TEJASKUMAR M		24-00211
MECHANICAL	FINAL INSPECTIO	01/24/25		PASS	

Application Id Building Code	Insrt/Dc-Blk/Lot Activity Type	Inspector	Property Location Date	Start Time	End Time	Owner Name Actual Time	Status	Phone	Permit No
6045 PLUMBING	078A06-19-039 FINAL INSPECTIO		809 FOREST LANE 01/24/25			PATEL TEJASKUMAR M PASS			24-00217
6046 ELECTRICAL	078A06-19-039 FINAL INSPECTIO		809 FOREST LANE 01/24/25			PATEL TEJASKUMAR M PASS			24-00218
6047 BUILDING	078A06-19-039 FINAL INSPECTIO		809 FOREST LANE 01/24/25			PATEL TEJASKUMAR M PASS			24-00219
6126 BUILDING	078A12-A-080 FINAL INSPECTIO		409 WEST HIGH STREET 01/08/25			CHURCH OF CHRIST PASS			24-00298
6151 SIGN	078A25-05-A2 FINAL INSPECTIO		200 SHAW STREET 01/14/25			VIRGINIA PLAZA LLC PASS			24-00323
6167 MECHANICAL	078A18-A-042 GAS PIPE-TEST		58 HAMMER ST 01/09/25			WMS PROPERTIES LLC PASS			24-00339
6184 ELECTRICAL	078A12-03-011 ELE ROUGH IN		808 WATKINS STREET 01/16/25			COLLINS ROBERT K F & COLLINS TERESA PASS			24-00356
6185 ELECTRICAL	078A12-A-033 ELE ROUGH IN		819 WEST HIGH STREET 01/21/25			ASHWORTH EUGENE F & KATHY J PASS			24-00357
6188 BUILDING	078A11-19-003 FINAL INSPECTIO		991 PARKVIEW DRIVE 01/29/25			WOLFENBARGER STANLEY A & SHARON N PASS			24-00360
6201 ELECTRICAL	078A11-19-003 FINAL INSPECTIO		991 PARKVIEW DRIVE 01/29/25			WOLFENBARGER STANLEY A & SHARON N PASS			25-00004
6202 ELECTRICAL	078A08-08-B UNDERGROUND ELE		1850 NORTH MECKLENBURG AVENU 01/29/25			LOVE'S TRAVEL STOPS & COUNTRY STORE PASS			25-00005
6203 PLUMBING	078A13-A-013 FINAL INSPECTIO		720 NORTH BRUNSWICK AVENUE 01/16/25			CANTLEY MARGARET E & HADDAWAY JANET PASS			25-00006
6206 PLUMBING	078A12-A-148 FINAL INSPECTIO		210 NORTH BRUNSWICK AVENUE 01/30/25			PTP INVESTMENTS LLC PASS			25-00009

Application Id Building Code	Insrt/Dc-Blk/Lot Activity Type	Inspector	Property Location Date	Start Time	End Time	Owner Name Actual Time	Status	Phone	Permit No
6207 ELECTRICAL	078A06-A-015 FINAL INSPECTIO		1303 VALLEY ROAD 01/24/25			DANIEL KENNETH M & DANIEL JOHN R PASS			25-00010
6213 MECHANICAL	078A12-45-004 FINAL INSPECTIO		316 CHAPTICO ROAD 01/29/25			FARRAR MARY ELIZABETH PASS			25-00016
6217 PLUMBING	078A17-A-002 FINAL INSPECTIO		103 NORTH THOMAS STREET 01/31/25			ZUNIGA SILVINO G & GARCIA ROSA R PASS			25-00020

Application Id	Insrt/Dc-Blk/Lot	Property Location		Owner Name		Phone	Permit No
Building Code	Activity Type	Inspector	Date	Start Time	End Time	Actual Time	Status
Activity Type Totals:							
ELE ROUGH IN:	14	FINAL INSPECTIO:	13	FOUNDATION INS:	3	GAS PIPE-TEST:	1
SLAB INS:	10	UNDERGROUND ELE:	1			HYDOR TEST:	3
Building Code Totals:							
BUILDING:	23	ELECTRICAL:	11	FIRE:	3	MECHANICAL:	3
SIGN:	1					PLUMBING:	4
Total Activities:	45	Total Permits:	20				
Inspector Totals:							
None:	45						

Range: First to Last Issue Date Range: 01/01/25 to 01/31/25

\*\*Indicates payment is in batch

Permit No	Issue Date	Insrt/Dc-Blk/Lot	Property Location	Alteration Cost	New Volume	BUILDING	ELECTRICAL	TOTAL
App Date	Owner Name		Work Type		Additional Cost	FIRE	LAND DISTURB	MECHANICAL
Description of Work			Use Type			PLUMBING	SIGN	
24-00354	01/07/25	078A08-08-B	1850 NORTH MECKLENBURG AVENUE	70,124.00	0	PAID:	378.03	0.00
12/11/24	LOVE'S TRAVEL STOPS & COUNTRY STORE ADDITION				0.00	0.00	0.00	0.00
Construct a concrete pad for propane relocation								
24-00361	01/13/25	078A20-01-008	1556 MONTGOMERY STREET	4,591,280.00	0	PAID:	23,435.93	0.00
12/19/24	SHALAG US INC		INTERIOR REPAIR F-1	Factory & Indust; Mod Hazard	0.00	0.00	0.00	0.00
Interior upfit of approximateley 16110sqft shalag facility. The proposed upfit shall include the following: a 232 LF demising wall to separate production area from the storage area,construction of interior mezzanines for production equipment, new dock positioequipment/doors.								
24-00364	01/03/25	097000-13-001A	103 RAINES STREET	10,000.00	0	PAID:	0.00	51.00
12/27/24	ROANOKE RIVER SERVICE AUTHORITY		WIRING	Business	0.00	0.00	0.00	0.00
PROVIDE ELECTRICAL EQUIPMENT FOR WATERTANK (POWER PANELS, LIGHTS)								
24-00366	01/02/25	078A12-48-012	727 JACQUELINE COURT	0.00	0	PAID:	178.50	0.00
01/02/25	CARROLL RICHARD D & CARROLL SUSAN J DECK ADDITION	R-5	Res; 1 & 2 Family		0.00	0.00	0.00	0.00
Consturct a deck								
24-00367	01/02/25	096000-12-002	1844 PLANK RD	2,400.00	0	PAID:	0.00	25.50
01/02/25	ARNOLD R T & HARPER JAMES M EST	NEW RESIDENTIAL R-5	Res; 1 & 2 Family		0.00	0.00	0.00	0.00
Electrical for new modular								
24-00368	01/02/25	096000-12-002	1844 PLANK RD	3,000.00	0	PAID:	0.00	0.00
01/02/25	ARNOLD R T & HARPER JAMES M EST	NEW RESIDENTIAL R-5	Res; 1 & 2 Family		0.00	0.00	0.00	0.00
Plumbing for new modular								
24-00369	01/02/25	096000-12-002	1844 Plank Road	12,000.00	0	PAID:	0.00	0.00
01/02/25	ARNOLD R T & HARPER JAMES M EST	HEATPUMP	R-5	Res; 1 & 2 Family	0.00	0.00	0.00	0.00
install heat pump								
25-00001	01/07/25	078A13-02-001	800 NORTH MECKLENBURG AVENUE	6,500.00	0	PAID:	0.00	0.00
01/07/25	CITIZENS COMMUNITY BANK	SIGN INSTALL	B	Business	0.00	0.00	0.00	0.00
INSTALL 2 SIGNS FOR FIRSTBANK								
25-00002	01/08/25	078A06-19-045	108 HOLLYDALE LANE	8,000.00	0	PAID:	0.00	0.00
01/08/25	JONES FREEMAN R JR & JONES WANDA O	GAS LINE	R-5	Res; 1 & 2 Family	0.00	0.00	0.00	0.00

Permit No	Issue Date	Insrt/Dc-Blk/Lot	Property Location	Alteration Cost	New Volume		BUILDING	ELECTRICAL	TOTAL
App Date	Owner Name		Work Type	Use Type	Additional Cost		FIRE	LAND DISTURB	MECHANICAL
Description of Work							PLUMBING	SIGN	
Install propane gas lines for generatoand install 500 gallon underground tan							0.00	0.00	
25-00003	01/17/25	078A25-01-001B	1121 EAST ATLANTIC STREET	8,000.00	0	PAID:	0.00	0.00	132.60
01/10/25	RUIN CREEK PROPERTIES II LLC		SIGN INSTALL	B	Business	0.00	0.00	0.00	0.00
REPLACE BOYD HONDA SIGN WITH DEACON JONES HONDA SIGN							0.00	132.60	
25-00004	01/13/25	078A11-19-003	991 PARKVIEW DRIVE	400.00	0	PAID:	0.00	25.50	25.50
01/10/25	WOLFENBARGER STANLEY A & SHARON N		WIRING	R-5	Res; 1 & 2 Family	0.00	0.00	0.00	0.00
INSTALL 2 CIRCUITS IN CRAWL SPACE FOR SUMP PUMP AND DEHUMIDIFIER							0.00	0.00	
25-00005	01/13/25	078A08-08-B	1850 NORTH MECKLENBURG AVENUE	9,000.00	0	PAID:	0.00	45.90	45.90
01/13/25	LOVE'S TRAVEL STOPS & COUNTRY STORE		WIRING	M	Mercantile	0.00	0.00	0.00	0.00
re feeding the relocated propane tank from the new rv electrical service rac							0.00	0.00	
25-00006	01/15/25	078A13-A-013	720 NORTH BRUNSWICK AVENUE	2,500.00	0	PAID:	0.00	0.00	25.50
01/15/25	CANTLEY MARGARET E & HADDAWAY JANET		WATSEW LATERALS	R-5	Res; 1 & 2 Family	0.00	0.00	0.00	0.00
Replacing sewer line from the house tostreet							25.50	0.00	
25-00008	01/21/25	078A13-01-K-003	925 PACE DRIVE	8,896.00	0	PAID:	65.77	0.00	65.77
01/17/25	CONDECIDO ROLANDO C & FORTUNATA S		INTELLIJACKS	R-5	Res; 1 & 2 Family	0.00	0.00	0.00	0.00
Installation of Helical piers to engineer report.							0.00	0.00	
25-00009	01/23/25	078A12-A-148	210 NORTH BRUNSWICK AVENUE	3,700.00	0	PAID:	0.00	0.00	25.50
01/23/25	PTP INVESTMENTS LLC		WATSEW LATERALS			0.00	0.00	0.00	0.00
Replaceing sewer line							25.50	0.00	
25-00010	01/24/25	078A06-A-015	1303 VALLEY ROAD	0.00	0	PAID:	0.00	25.50	25.50
01/24/25	DANIEL KENNETH M & DANIEL JOHN R		RECONNECTION IN	R-5	Res; 1 & 2 Family	0.00	0.00	0.00	0.00
Visual inspection for reconnection							0.00	0.00	
25-00012	01/28/25	078A06-A-015	1303 VALLEY ROAD	900.00	0	PAID:	0.00	25.50	25.50
01/28/25	DANIEL KENNETH M & DANIEL JOHN R		ELECTRICAL SERV	R-5	Res; 1 & 2 Family	0.00	0.00	0.00	0.00
Bringing 200 amp service up to code							0.00	0.00	
25-00013	01/29/25	078A17-A-025	104 NORTH LUNENBURG AVENUE	2,000.00	0	PAID:	0.00	25.50	25.50
01/29/25	HASH CEBERT J II					0.00	0.00	0.00	0.00
Updating electrical service							0.00	0.00	

February 3, 2025  
08:50 AM

TOWN OF SOUTH HILL  
Permit Fee Report by Permit No

Page No: 3

Permit No	Issue Date	Insrt/Dc-Blk/Lot	Property Location	Alteration Cost	New Volume	BUILDING	ELECTRICAL	TOTAL
App Date	Owner Name		Work Type	Use Type	Additional Cost	FIRE	LAND DISTURB	MECHANICAL
Description of Work						PLUMBING	SIGN	
25-00014	01/30/25	078A11-04-015	1100 W ATLANTIC ST	523,280.00	0	PAID:	0.00	51.00
01/29/25	NEWMAN HERBERT W SR	RESIDUARY TRUST	LAND DISTURBING M	Mercantile	0.00	0.00	51.00	0.00
Clear land for new Dollar General						0.00	0.00	
25-00016	01/29/25	078A12-45-004	316 CHAPTICO ROAD	2,900.00	0	PAID:	0.00	25.50
01/29/25	FARRAR MARY ELIZABETH		R-5	Res; 1 & 2 Family	0.00	0.00	0.00	25.50
MOVING GAS METER AND GENERATOR						0.00	0.00	
25-00017	01/30/25	078A17-53-002	128 NORTH MECKLENBURG AVENU	7,000.00	0	PAID:	0.00	35.70
01/29/25	GWP DEVELOPERS LLC		PLUMBING REMOD		0.00	0.00	0.00	0.00
Renovation of 2nd floor apartment abovcoffee shop						35.70	0.00	
25-00018	01/30/25	078A06-19-045	108 HOLLYDALE LANE	10,138.00	0	PAID:	0.00	51.70
01/30/25	JONES FREEMAN R JR & JONES WANDA O	GENERATOR	R-5	Res; 1 & 2 Family	0.00	0.00	0.00	0.00
Installation of 26kw standby generator400A SE ATS						0.00	0.00	
25-00019	01/30/25	078A12-45-004	316 CHAPTICO ROAD	7,097.00	0	PAID:	0.00	36.20
01/30/25	FARRAR MARY ELIZABETH		GENERATOR	R-5	0.00	0.00	0.00	0.00
Installation of 22kw standby generator200A SE ATS						0.00	0.00	
25-00020	01/31/25	078A17-A-002	103 NORTH THOMAS STREET	4,500.00	0	PAID:	0.00	25.50
01/31/25	ZUNIGA SILVINO G & GARCIA ROSA R		WATSEW LATERALS R-5	Res; 1 & 2 Family	0.00	0.00	0.00	0.00
Replace sewer line from house to stree						25.50	0.00	



February 3, 2025  
08:50 AM

TOWN OF SOUTH HILL  
Permit Fee Report by Permit No

Page No: 4

Permit No	Issue Date	Insrt/Dc-Blk/Lot	Property Location	Alteration Cost	New Volume	BUILDING	ELECTRICAL	TOTAL
App Date	Owner Name		Work Type		Additional Cost	FIRE	LAND DISTURB	MECHANICAL
Description of Work			Use Type			PLUMBING	SIGN	
Grand Totals:				5,293,615.00	0	PAID: 24,058.23	312.30	24,936.63
						0.00	51.00	127.50
						137.70	249.90	
					PERMIT COUNT:	4	9	24
						0	1	3
						5	2	

\*NOTE: This report contains only PAID & WAIVED fees.

TOWN OF SOUTH HILL  
DILAPIDATED PROPERTY LISTING  
AS OF JANUARY 2025

ADDRESS	OWNER	DESCRIPTION	LAST CONTACT	FOLLOW UP	VACANT (Y/N)	RENTER OR OWNER OCCUPIED
416 North Mecklenburg Avenue	House/Smith	rot, peeling paint, damaged rain gutters	01/2025	03/2025	NO	OWNER OCCUPIED
911 East Atlantic Street	Days Inn	electrical and plumbing issues Hotel has been shut down for repairs	11/2024	02/2025	YES	HOTEL
1287 West Danville Street	R. Thomas	roof, chimney, rotting woodwork, foundation masonry	08/2024	02/2025	YES	IN COURT
513 North Mecklenburg Avenue	Crutchfield	rot in fascia and windows	01/2025	04/2025	YES	RENTAL
202 Windsor Street	D. Helms	fascia, porch ceiling, porch columns	08/2024	02/2025	NO	OWNER OCCUPIED
416 Fairview Avenue	R. & A. Soyars	overgrowth, carport, trash/debris	08/2024	02/2025	NO	RENTAL
701 Virginia Street	Revis	rot in fascia and windows	01/2025	03/2025	YES	DECEASED OWNER NO WILL
104 East Virginia Street	S. & M. Townes	rot in fascia and windows, broken windows, fallen gutters	11/2024	02/2025	YES	RENTAL
106 East Virginia Street	S. & M. Townes	rot in fascia and windows, broken windows, fallen gutters	11/2024	02/2025	YES	RENTAL
326 West Atlantic Street	W. Hines; <b>SOLD</b>	collapsed roof, siding, fascia, rake boards, door & window woodwork	09/2024	02/2025	YES	FOR SALE
904 West Main Street	A. Harris & Others	rot in porch, fascia and windows. Roof issues.	11/2024	02/2025	YES	RENTAL
228 Clay Street	C. Purcell	rot in porch, fascia and windows, broken windows, missing siding	09/2024	02/2025	YES	RENTAL
704 Goodes Ferry Road	K. Bugg; <i>Listed for Sale</i>	rot in fascia and windows, peeling paint	01/2025	03/2025	NO	OWNER OCCUPIED
808 Virginia Avenue	K. Kelly	missing shingles, outbuildings, rotten siding, peeling paint	11/2024	02/2025	YES	RENTAL
211 East Atlantic Street	P. Duffer	painting windows/scraping paint	11/2024	06/2025	YES	RENTAL
400 Goodes Ferry Road	P. Duffer	rot in fascia and windows, peeling paint	11/2024	06/2025	NO	OWNER OCCUPIED
402 Goodes Ferry Road	P. Duffer	rot in fascia and windows, peeling paint	11/2024	06/2025	YES	RENTAL
315 West Danville Street	P. Duffer	building posted as unsafe	11/2024	06/2025	YES	RENTAL
1214 Plank Road	P. Duffer/Lake Gaston Soccer Association, Inc.	rot, front porch foundation, roof, unstable structure	11/2024	06/2025	YES	RENTAL
901 Goodes Ferry Road	W. Rook	siding and paint, roof, fascia, rake board, chimney	12/2024	06/2025	YES	RENTAL
510 Moseley Lane	B. Ashworth; <b>sold</b>	over grown lot, peeling paint, broken windows, wood rot	11/2024	02/2025	NO	OWNER OCCUPIED
110 North Mecklenburg Avenue	H. & S. Squire; <b>SOLD</b>	peeling paint, damaged awning covers	12/2024	02/2025	YES	FOR SALE
704 Robertson Street	S. Allen	peeling paint, rot in fascia and windows	12/2024	03/2025	NO	RENTAL
706 Robertson Street	S. Allen	peeling paint, rot in fascia and windows	12/2024	03/2025	NO	RENTAL
103 West Third Street	S. Allen	peeling paint, rot in fascia and windows	12/2024	03/2025	NO	RENTAL
101 West Third Street	S. Allen	peeling paint, rot in fascia and windows	12/2024	03/2025	NO	RENTAL
110 East Third Street	S. Allen	peeling paint, rot in fascia and windows	12/2024	03/2025	YES	RENTAL
108/110 East Second Street	S. Allen	peeling paint, rot in fascia and windows	12/2024	03/2025	NO	RENTAL
106 East Second Street	S. Allen	peeling paint, rot in fascia and windows	12/2024	03/2025	NO	RENTAL
456 Old Hwy 58	W. Thomas	roof, rot and paint, overgrowth	11/2024	02/2025	YES	MULTIPLE HEIR
120A/B North Matthews Street	AAR Investments	peeling paint	12/2025	02/2025	NO	RENTAL
212 Windsor Street	B. Jeffries	overgrowth, trash and debris, porsh, trim and shutters	11/2024	02/2025	YES	RENTAL
719 East Ferrell Street (Mecklenburg Manor)	Gateway Management Services, LLC	Upcoming renovation	01/2025	02/2025	NO	MULTIFAMILY
509 Pleasant Street	M. Schooler; <b>foreclosure</b>	tarp on roof, rot in fascia and windows, peeling paint	11/2024	02/2025	YES	RENTAL
1225 Plank Road	P. Duffer	broken windows, wood rot, porch damage, roof issues, peeling paint	11/2024	02/2025	YES	RENTAL
1217 Plank Road	P. Duffer	broken windows, peeling paint	11/2024	02/2025	YES	RENTAL
213 West Danville Street	P. Duffer	wood rot, peeling paint, broken windows	11/2024	02/2025	NO	LOST TREASURES
1003 Plank Road	Plank Property, LLC	peeling paint	11/2024	02/2025	NO	NEWMART BUILDERS
111 East Atlantic Street	Poe	<b>listed for sale</b>	11/2024	02/2025	YES	FOR SALE
703 North Mecklenburg Avenue	Rainey	peeling paint	11/2024	02/2025	NO	OWNER OCCUPIED
909 Plank Road	Windy Hills Property; J. Hayes	peeling paint	11/2023	03/2025	YES	RENTAL WAREHOUSE
701 Forest Hill Drive	Paul Duffer	collapsed rear deck, rot in fascia and windows, peeling paint	11/2024	06/2025	NO	RENTAL
507 North Mecklenburg	Crutchfield	Broken windows, roof leaks, peeling paint, wood rot, porch damage	01/2025	04/2025	NO	RENTAL
409 South Hill Ave	Feggins Funeral Home Inc.	Peeling paint, damaged rain gutter, damaged electrical service	09/2024	03/2025	NO	FEGGINS FUNERAL HOME
210 Park Lane	Taylor	Peeling paint, rotten wood, damaged chimneys	11/2024	03/2025	NO	VACANT
800 Goodes Ferry	S&S Mecklenburg	rusty water tanks, collapsed roof on out buildings	01/2025	04/2025	NO	Old BGF Building

# Completed Dilapidated Properties

## Program Start Date: 4-16-2016

<i>Address</i>	<i>Owner</i>	<i>Notes</i>
412 South Hill Avenue	Twanda Feggins Walker	House removed/Lot cleared
207 North Mecklenburg Avenue	Debra Jeffries	House removed/Lot cleared
304 North Lunenburg Avenue	Charles Crowder/Joanne Bacon	Singlewide removed/Lot cleared
115 Coleman Lane	Stanley T Baskerville	House removed/Lot cleared
215 Dortch Lane	Roger & Patsy Poythress	House painted
1109 Halifax Street	Ola M Holmes Life Est	House removed/Lot cleared
1108 Halifax Street	Earnestine Hart	House removed/Lot cleared
209 East Atlantic Street	Judith Stanley	House painted
106 North Matthews Street	W O Hines	House removed/Lot cleared
635 West Virginia Street	G Rowley & Mary E Ferguson	House removed/Lot cleared
510 Ridgewood Avenue	Allen Lambert & Others	House repaired/Lot cleaned
103 East Third Street	Sam Allen	House repaired
802 West Atlantic Street	William Wills	House repaired
505 East Atlantic Street	Virginia Triplette	Lot cleaned
205 East Atlantic Street	Judith Stanley	House painted
209 East Atlantic Street	Judith Stanley	House repaired/ painted
132 Bedford Street	Jose Martinez	House removed
1106 Goodes Ferry Road	David Williams	Lot cleaned
1228 Halifax Street	Ronald Valentine	Singlewide removed
111 South Mecklenburg Avenue	Gwendolyn Williams	Work completed
307 Moseley Lane	Jeremiah Perry	Lot cleaned

# Completed Dilapidated Properties

## Program Start Date: 4-16-2016

513 North Mecklenburg Avenue	Melvin Crutchfield	House painted
110 South Main Street	George Brown	Building removed
114 North Matthews Street	Herbert Newman	Building removed
515 Meadow Street	Timothy Cooke	Work complete
305 Windsor Street	Herman Connell	House removed
1200 Halifax Street	Dorothy Talley	House removed
103 West Third Street	Sam Allen	House repaired
101 West Third Street	Sam Allen	House repaired
128 South Mecklenburg Avenue	Jimmy Martin	Building repaired
132 Bedford Street	Jose Martinez	Garage repaired
122 Clay Street	GTC Properties	Lot cleaned and cut
302 West High Street	Elleana Fielding	Lot cleaned and cut
935 West Atlantic Street	Shirley Williams	Property cleaned
115 Clay Street	Walter McClenney	Property cleaned
660 Lombardy Street	Joe Cappaert	Singlewide removed
117 Clay Street	Larry Cook	Lot cleaned
507 Moseley Lane	Leroy Cook	Lot cleaned
923 West Atlantic Street	Tammy Ochodnick	House repaired
510 Moseley Lane	Barry Ashworth	Lot cleaned
609 West Danville Street	Charles Lynn	Building painted
227 Circle Drive	Circle Drive LLC	House removed

# Completed Dilapidated Properties

## Program Start Date: 4-16-2016

154 Buena Vista Circle	Daniel Hightower	House repaired
422 East Atlantic Street	Kenneth Evans	Overgrowth removed
806 West Virginia Street	Kuy Kelly	House removed
210 Park Lane	Jon Taylor	House painted
112 Center Lane	Alex Graham	Building painted
418 Old Highway Fifty-eight	Willie Smith	House removed
911 East Atlantic Street	Bobby Shah	Lot cleaned
930 West Danville Street	Delores Taylor	House removed
932 West Danville Street	Barbara Jefferson	House removed
906 Plank Road	Ivory Joyner	House painted
118 South Lunenburg Avenue	Loretta Avent	Building repaired and painted
208 Pennington Street	Brent Richey	Repairs complete
114 C Clay Street	Michael Robinson	Trailer removed
1179 Country Lane	Alfred Bracey	House removed
201 East Atlantic Street	Francis Clark	House painted
112 East Atlantic Street	William Robbins	House removed
403 North Mecklenburg Avenue	William Wills	House painted
109 East Third Street	Sam Allen	House repaired
101 East Third Street	Sam Allen	House repaired and painted
706 Brooke Avenue	Sam Allen	House repaired and painted
103 East Third Street	Sam Allen	House repaired and painted

# Completed Dilapidated Properties

## Program Start Date: 4-16-2016

506 Moseley Lane	F. Holden	House removed
609 Grazier Street	M. Shearin	House removed
117 Clay Street	L. Cooke	Repairs complete
302 W. High Street	Stepping Stones Properties, LLC	Repairs complete
704 Brook Avenue	S. Allen	Repairs Complete
202 North Brunswick	Oscar Cruz	trash removed
101 West Second Street	S. Soyars	Repairs Complete
419 East Atlantic	T. Stanley	Repairs Complete
Corner of Dortch & Main	Butts	Repairs Complete
704 Brooke	S. Allen	Repairs Complete
505 North Mecklenburg	L. Ogburn	Repairs Complete
617 North Mecklenburg	Kumar	Repairs Complete
103 South Mecklenburg	Jenkins	Repairs Complete
108 East 1st Street	Windy Hills	Repairs Complete
110 East 1st Street	Windy Hills	Repairs Complete
112 East 1st Street	Windy Hills	Repairs complete
112 Raleigh Ave	B. Pearce	Repairs Complete
500 West Danville	B&P Enterprises LLC.	Repairs Complete
501 West Danville	Crop Production Services LLC	Repairs Complete
639 West Virginia Avenue	Dortch/Rudolph	Repairs Complete
502 North Mecklenburg	Moore	Repairs complete
212 North Mecklenburg	Crowder	Repairs Complete
101 West 2nd	Soyars	Repairs Complete

# Completed Dilapidated Properties

## Program Start Date: 4-16-2016

609 West Atlantic	Bellewood LLC	Repairs complete
514 Pleasant Street	KC&J Properties	Repairs complete
603 Franklin Street	Exit Reality	Repairs complete
1248 West Danville	Thomas	Repairs complete
605 Franklin Street	Exit Realty	Repairs complete
728 North Mecklenburg	Janson	Repairs complete
702 North Mecklenburg	Taylor	Repairs complete
410 East Ferrell	Taylor	House demolished
508 Brook Avenue	Brown	Repairs complete
642 Northington	Jones	Repairs complete
125 Clay Street	Maddux	Repairs complete
509 Franklin	Exit Reality	Repairs complete
Fox Run Apartments	South Hill Associates LLC	Repairs complete
810 West Main	Rose Walker	Repairs complete
505 Franklin	Hayes	Repairs complete
113 East Pine	Windy Hills	To be demolished
115 East Pine	Windy Hills	To be demolished
119 East Pine	Windy Hills	To be demolished
915 West Danville	Maitland	Repairs complete
402 South Hill Ave	Windy Hills	Repairs complete
800 Goodes Ferry	S & S Mecklenburg LLC	Repair Complete
516 East Atlantic	Windy Hills	Repair Complete
518 East Atlantic	Windy Hills	Repair complete

# Completed Dilapidated Properties

## Program Start Date: 4-16-2016

410 West Atlantic	Powell	Repair complete
621 Northington	Conner	Repair complete
410 Circle Drive	Newmart	Repairs Complete
<i>702 Brook Ave</i>	<i>Allen</i>	<i>Repairs Complete</i>
<i>704 Brook Ave</i>	<i>Allen</i>	<i>Repairs Complete</i>
<i>703 Robertson</i>	<i>Allen</i>	<i>Repairs Complete</i>
<i>705 Robertson</i>	<i>Allen</i>	<i>Repairs Complete</i>
<i>109 East 3rd</i>	<i>Allen</i>	<i>Repairs Complete</i>
<i>107 East 3rd</i>	<i>Allen</i>	<i>Repairs Complete</i>
<i>112 Windsor Street</i>	<i>Windy Hills</i>	<i>Repairs Complete</i>
<i>617 West Danville</i>	<i>Luddy</i>	<i>Repairs Complete</i>
<i>225 Circle Drive</i>	<i>Circle Drive LLC</i>	<i>Repairs Complete</i>
<i>110 Windsor Street</i>	<i>Windy Hill</i>	<i>Repairs Complete</i>



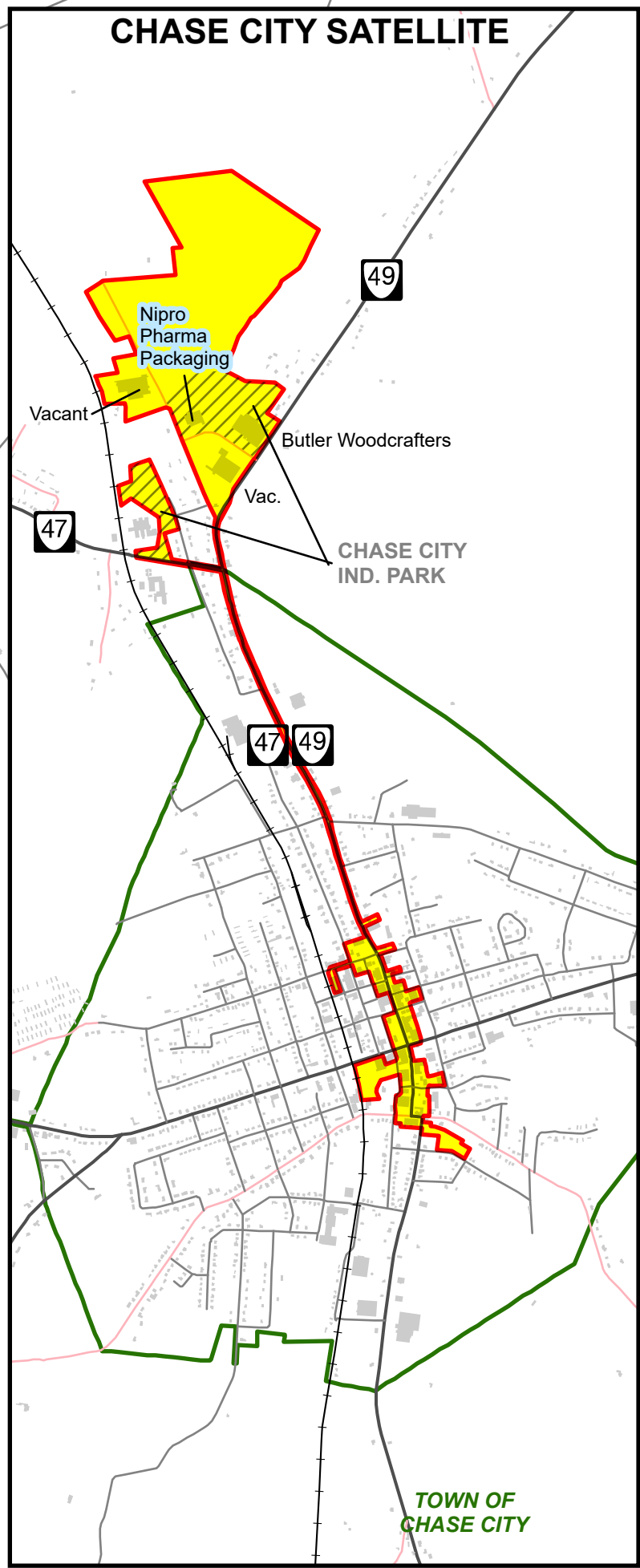
# Agenda Item A

To: Mayor and Town Council  
From: Business Development Manager  
Date: February 10, 2025  
Re: Monthly Update

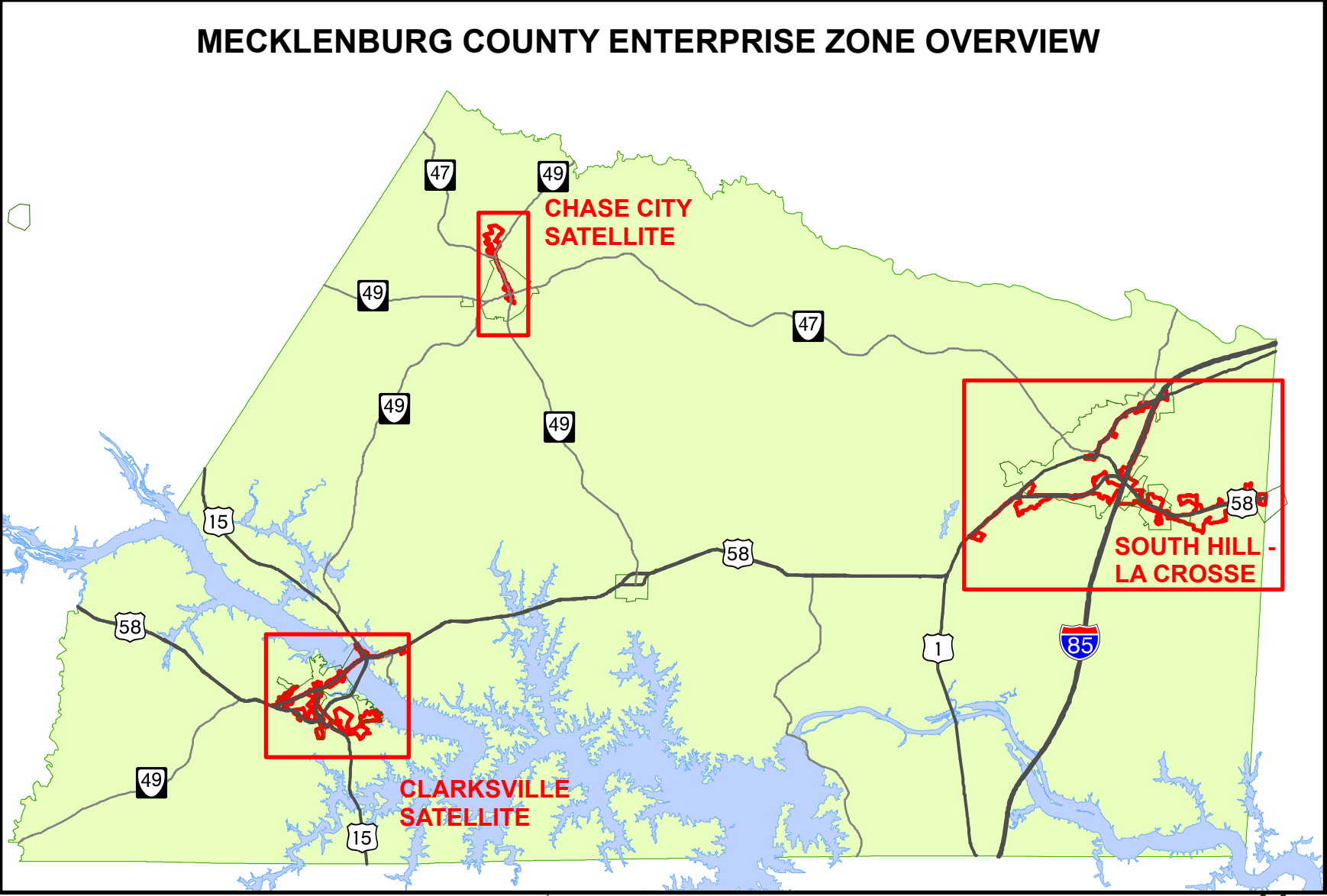
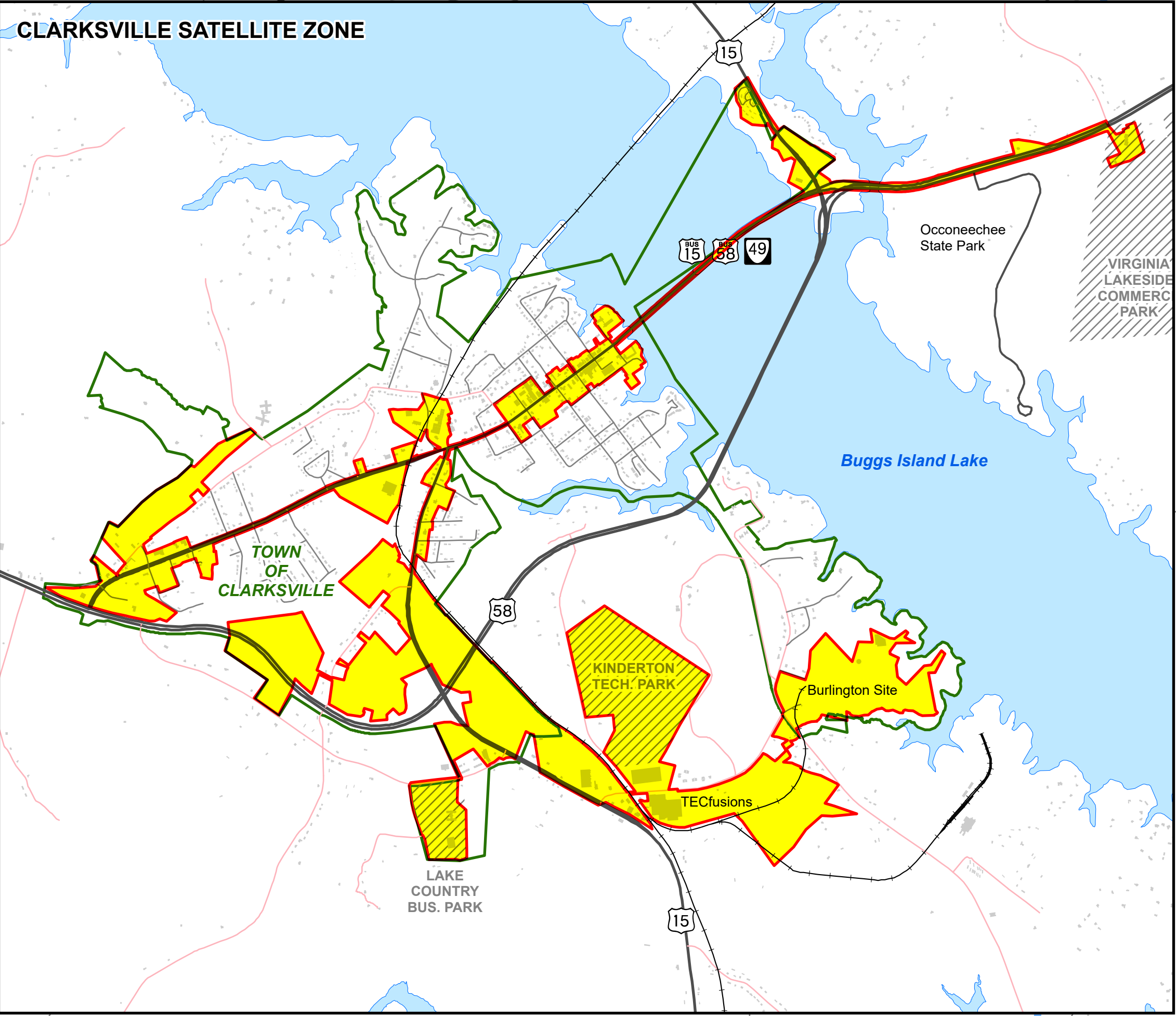
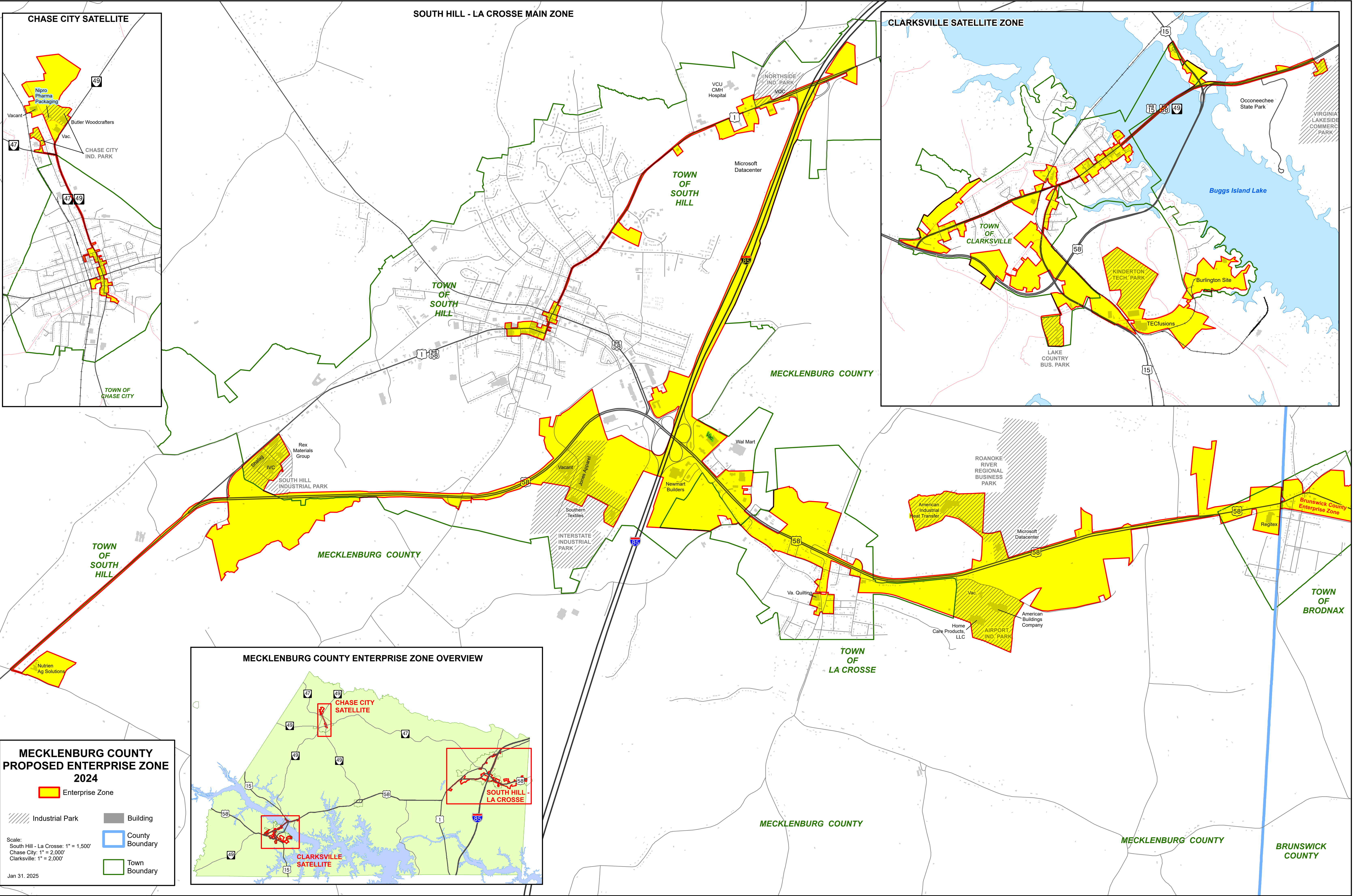
- We are continuing to work with Mecklenburg County on the acquisition of new industrial parks. One parcel is now under contract. The other parcels are still in negotiation.
- Retail Strategies and I are working to provide information to several perspective restaurants. This includes engaging local realtors and landowners who have provided prospective property.
- The Town Manager, staff and I are working with a new developer looking to build a new hotel in South Hill. If successful, this project will include hotel, venue, and additional acreage for a new restaurant. The plans are being reviewed currently.
- Business Development met with the Timmons Group to discuss high level community facts for a prospective new industry. I will keep the Council informed as this continues to develop.
- Housing development is still a top priority. I am continuing to work with local realtors and investors on potential housing developments. There are several parcels of land in Town that are now under contract for housing development. We will continue working with developers and realtors on potential parcels for future development.
- I will be presenting at the regional housing summit why South Hill is the location of choice and serving on the Q&A panel to answer questions about potential development. This housing summit is focused on getting our information in front of potential developers.
- Included in your packet is the enterprise zone map that reflects the new boundaries.

This item is for Council information only. No action is required.





**SOUTH HILL - LA CROSSE MAIN ZONE**



**MECKLENBURG COUNTY PROPOSED ENTERPRISE ZONE 2024**

Enterprise Zone

Industrial Park

Building

County Boundary

Town Boundary

Scale:  
South Hill - La Crosse: 1" = 1,500'  
Chase City: 1" = 2,000'  
Clarksville: 1" = 2,000'

Jan 31, 2025



# Agenda Item A

To: Mayor and Town Council  
From: Human Resources Manager  
Date: January 28, 2025  
Re: HR Report for February 2025

## **HR ACCOMPLISHMENTS UPDATES:**

We are excited to announce that NEOGOV Perform was launched to all managers and supervisors to begin the 2024 evaluation process. The process will last approximately three weeks which will allow us to review recommendations for the upcoming budget process.

For new Council Members: We partnered with NEOGOV this fiscal year to utilize their web-based tool to help streamline our evaluation management program and HR processes in one integrated system. Built based on public sector best practices, NEOGOV provides an easy-to-use platform customizable to our needs. We spent several weeks learning and building out our performance evaluation programs, testing phases, and employee training of this new system. This will be our first time using NEOGOV for our performance evaluation process.

## **EMPLOYMENT NEWS:**



### **Years of Service**

Congratulations to Josh Spence for his 15 years of service and dedication to the Town of South Hill. We appreciate Josh's loyal efforts.



### **New Employee!!**

We are pleased to welcome Leanne Patrick to the Town of South Hill effective February 10, 2025 as the Administrative Assistant/Clerk of Council. Congratulations to Leanne!

# Memo

**To:** South Hill Town Council Members  
**From:** Town Manager Keli Reekes  
**Date:** February 10, 2025  
**Re:** Clerk of Council Appointment

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Kristine Martin's interim appointment as Clerk of Council has expired and Leanne Patrick was recently hired as the Town's Administrative Assistant. It is recommended that Leanne Patrick serve as Clerk of Council to record the official actions of the Town Council as per the Code of Virginia, and maintain all Town records as per the Town Charter.

**Recommended Motion**

I move to appoint Leanne Patrick as Clerk of Council.